

AGENDA

Meeting: TROWBRIDGE AREA BOARD

Place: Civic Centre, St Stephens Place, Trowbridge, BA14 8AH

Date: Thursday 15 November 2012

Time: 5.30 pm

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea, coffee and the opportunity to talk informally from 5.00pm

Please direct any enquiries on this agenda to James Hazlewood (Senior Democratic Services Officer) on 01722 434250 / james.hazlewood@wiltshire.gov.uk or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / rachel.efemey@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Ernie Clark – Hilperton (**Vice Chairman**)

Peter Fuller – Park

Tom James MBE – Adcroft

John Knight – Central

Francis Morland – Southwick

Stephen Oldrieve – Paxcroft

Helen Osborn – Lambrok

Jeff Osborn – Grove

Graham Payne – Drynham (**Chairman**)

	Time
<p>1 Chairman's Welcome and Introductions</p>	<p>5.30pm</p>
<p>2 Grant Recipient Feedback (<i>Pages 3 - 4</i>)</p> <p>Groups and organisations in receipt of Area Board grant funding in 2011/12 will provide feedback on their projects.</p> <div data-bbox="375 586 1058 734" style="border: 1px solid black; padding: 10px; margin: 10px auto; width: fit-content;"> <p>Time permitting, there will be a break from 6.45pm – 7.00pm</p> </div>	
<p>3 Apologies</p>	<p>7.00pm</p>
<p>4 Minutes (<i>Pages 5 - 24</i>)</p> <ul style="list-style-type: none"> i. To approve the minutes of the meeting held on Thursday 13 September 2012 and the extraordinary meeting held on Thursday 18 October 2012. ii. Matters arising from previous meetings, to include: <ul style="list-style-type: none"> • Correspondence with Transforming Trowbridge. 	
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6 Chairman's Announcements (<i>Pages 25 - 38</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. Congratulations to Trowbridge Town Council and Hilperton Parish Council. ii. Informal Adult Education Update iii. Community Infrastructure Levy – consultation closes 12 November iv. Proposed Extension to Adcroft Surgery – public exhibition at Civic Centre on 21 November from 4pm-8pm v. A36 – Lorry Turning Ban vi. Petition – Moroccan Community Centre 	<p>7.05pm</p>

7	<p>Partner Updates (<i>Pages 39 - 52</i>)</p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service iii. NHS Wiltshire iv. Trowbridge Community Area Future (TCAF) v. Town and Parish Councils vi. Community Area Young Peoples' Issues Group (CAYPIG) vii. Wiltshire Involvement Network (WIN). 	7.10pm
8	<p>Outside Body Updates (<i>Pages 53 - 66</i>)</p> <p>Wiltshire Councillors appointed as representatives to Outside Bodies will report on any recent news, to include:</p> <ul style="list-style-type: none"> i. Transforming Trowbridge ii. Collaborative Schools iii. Trowbridge Shadow Community Operations Board. 	7.30pm
9	<p>Funding (<i>Pages 67 - 72</i>)</p> <p>To consider the following applications for funding:</p> <ul style="list-style-type: none"> i. Trowbridge Rugby Football Club - £5,000 requested towards additional sports pitches. ii. Gloucester Road Allotment Association - £800 requested for drainage. iii. Hilperton School and Community Recorder Consort - £350 requested to develop a recorder music library. 	7.40pm
10	<p>Margaret Stancomb School Affordable Housing Proposal (<i>Pages 73 - 74</i>)</p> <p>Neil Ward, Head of Strategic Property Services, to provide an update on the affordable housing proposals for the Margaret Stancomb School site in Trowbridge.</p>	7.55pm
11	<p>Youth Services and Youth Advisory Group Update (<i>Pages 75 - 76</i>)</p> <p>Kevin Sweeny, Youth Service Area Manager, to provide an update on the changes to the Youth Development Service and to appoint an Area Board member to act as the representative for the new Youth Advisory Group.</p>	8.40pm
12	<p>Update on Peter Black Site (<i>Pages 77 - 78</i>)</p> <p>To receive an update on the Peter Black site in Trowbridge from Stephen Hawkins, Team Leader Enforcement.</p>	8.30pm

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| 13 | Dog Warden Service (Pages 79 - 80)

To receive and note the update on Wiltshire Council's Dog Warden Service. | 8.45pm |
| 14 | Community Area Transport Group (Pages 81 - 82)

To consider a report and recommendations from the Community Area Transport Group for the prioritisation of small-scale local transport and highways improvements.

Notice has been given that the following amendment will be moved in relation to paragraph 2.1 of the attached report:

<i>That this Trowbridge Area Board asks Wiltshire Council; that in considering the relief of communities between Semington and the A36 from HGV and other through traffic, only those options which provide significant relief to West Ashton, North Bradley, Southwick and the town of Trowbridge should be adopted.</i> | 8.50pm |
| 15 | Any Urgent Business and Forward Plan

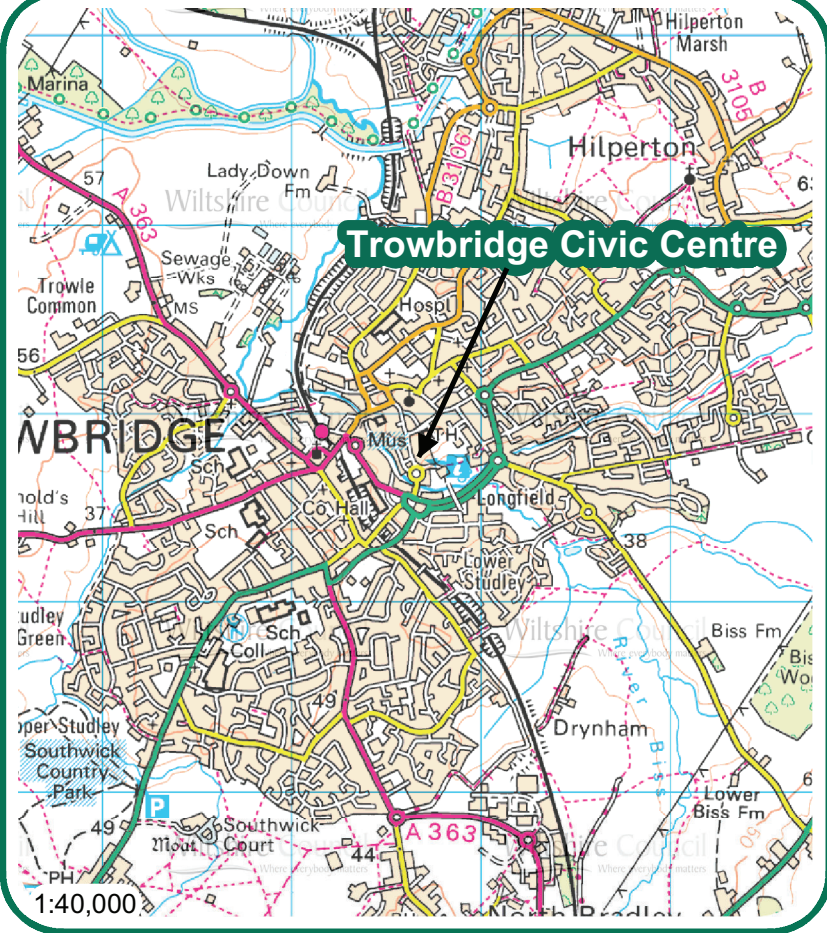
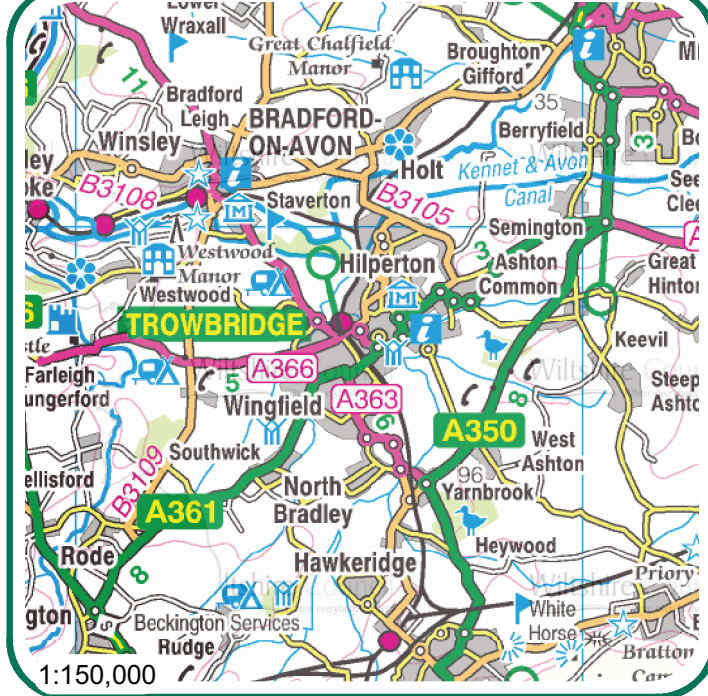
The Chairman will take any items of urgent business.

The meeting is asked to note the future meeting dates below and the Forward Plan. | |
| 16 | Close_(Pages 83 - 84) | 9.00pm |

Future Meeting Dates

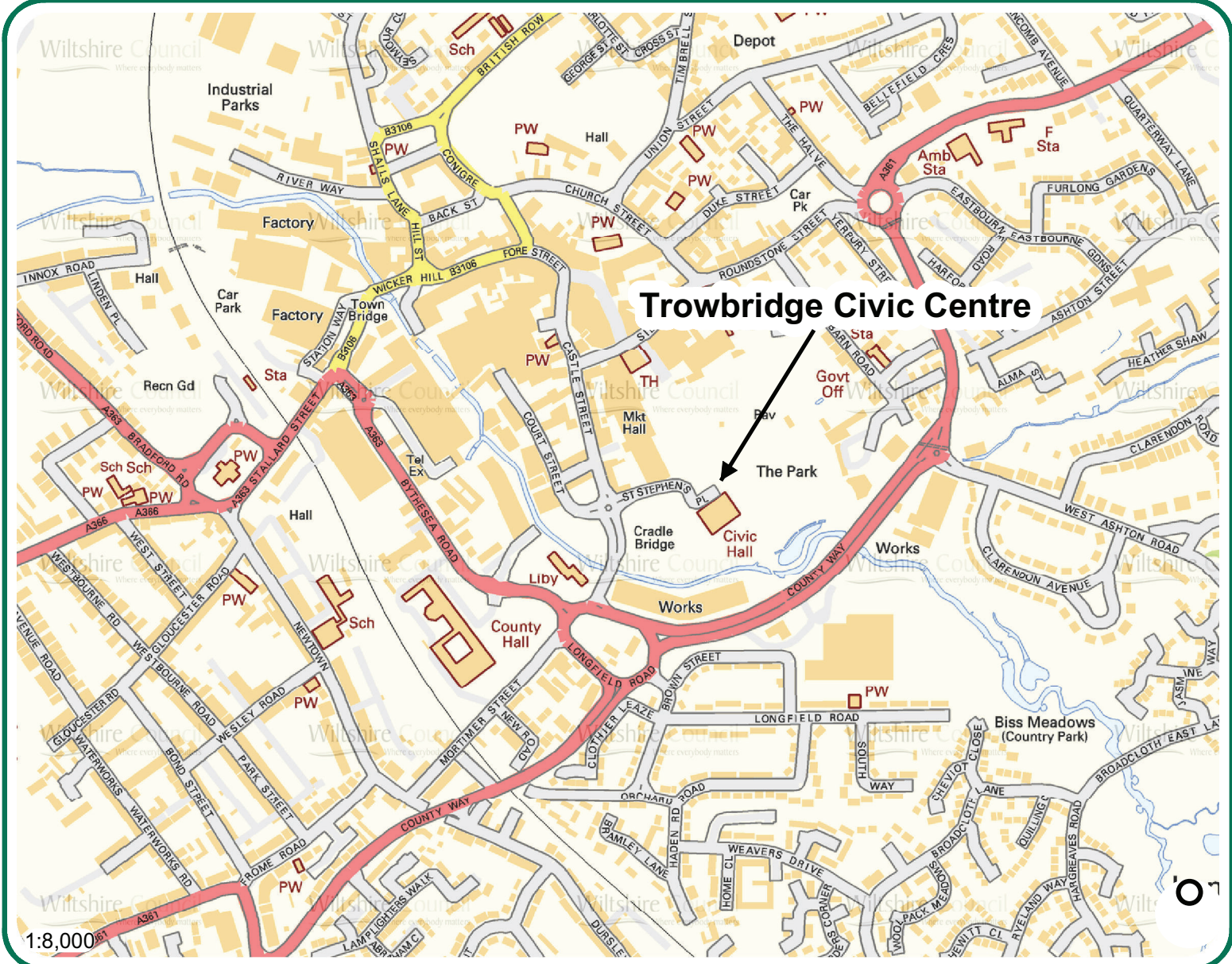
Thursday 17 January 2013 – 7.00pm
County Hall, Trowbridge

Thursday 14 March 2013 – 7.00pm
County Hall, Trowbridge



Trowbridge Civic Centre
St Stephen's Place
Trowbridge
BA14 8AH

Wiltshire Council
 Where everybody matters



Trowbridge Area Board meeting 15 November 2012

Trowbridge Community Area Grant & Councillor led project awards 2011/2012

Organisation	Project	Award
Trowbridge Wanderers Youth Football Club	Refurbishing shower facilities	£5,000
Alzheimer's Support	Creation of dementia hub	£4,500
Splash	Step into My Shoes dance project	£1,742
Monday-Wednesday Club	Develop physical activity	£231
The Amber Foundation	Amber community rangers	£4,400
Seymour TARA Hub (Cllr led)	Equip hub building	£5,641
Trowbridge Town Hall (Cllr led)	Feasibility study for arts centre	£8,000
West Ashton Village Hall	Acoustic panels	£2,000
Wiltshire Youth Marching Band	Uniforms for marching band	£1,000
Trowbridge Academy of Boxing	Building repairs	£975
Wiltshire Cultural Supplementary School	Cultural & heritage awareness project	£800
Trowbridge Town Council	Olympic celebrations	£3,588
Trowbridge Town Council	Jubilee celebrations	£4,979
Cllr led bid	War Memorial upgrade	£2,500
Wiltshire Islamic Cultural Centre	Pilot BME Youth Project	£2,660
Trowbridge Amateur Swimming Club	Trowbridge ASC open meet	£5,000
Trowbridge Arts Festival	Arts events within the BA14 area	£4,877

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: Council Chamber, Civic Centre, Trowbridge, BA14 8AH
Date: 13 September 2012
Start Time: 7.00 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706610 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jeff Osborn, Cllr Peter Fuller, Cllr Ernie Clark (Vice Chairman), Cllr John Knight, Cllr Francis Morland, Cllr Helen Osborn and Cllr Graham Payne (Chairman)

Cllr Stuart Wheeler, Cabinet member for Campus Development & Culture (including Leisure, Sport & Libraries)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Peter Dunford, Community Area Manager (Bradford on Avon Area Board)
Nicole Smith, Head of Strategic Housing
Stephen Hawkins, Enforcement Team Leader (Development Control)
Donal Casey, Senior Surveyor

Town and Parish Councillors

Trowbridge Town Council – D Baker, Bob Brice, Maryrose Mantle
North Bradley Parish Council – R Evans

Partners

Wiltshire Police – Sergeant Dave Hobman, H Beaven

Wiltshire Police Authority – Joy Hillyer

Trowbridge Community Area Future – Tracy Sullivan

Integrated Youth Service – Siobainn Chaplin

Parish Councils Liaison Group – Gaynor Polglase

Total in attendance: 49

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Graham Payne, welcomed everyone to the meeting of the Trowbridge Area Board and welcomed the visiting Cabinet member, Councillor Stuart Wheeler, and the acting Community Area Manager; Peter Dunford.</p> <p>The Chairman also advised that there was a correction to the wording of agenda item 12, as the Area Board would be asked consider the Community Asset Transfer to Southwick Allotments Association; not to Southwick Parish Council.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from Mike Franklin of Wiltshire Fire & Rescue Service, Doug Ross of Trowbridge Community Area Future, Colin Kay of Trowbridge Community Area Future, Michael Hudson, Service Director and Rachel Efemey, Community Area Manager.</p>
3	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 12 July 2012 were agreed a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>The Chairman declared a non pecuniary interest in Item 8(a)(i) as he was a member of the management committee of the Trowbridge Sea Cadet Unit. The Chairman announced that he would leave the room and not participate during that item.</p> <p>Councillors Graham Payne, Jeff Osborn, John Knight, Peter Fuller, and Helen Osborn all declared general, non-pecuniary interests in Trowbridge Town Council issues due to being members of the Town Council.</p> <p>Councillor Fuller also declared non pecuniary interests in Items 8 (a) (ii), (iv), (v) and (vi).</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to a number of announcements that were contained within the agenda for information.</p> <p>The Chairman also advised that a petition of 302 signatures had been received which highlighted concern about speeding on Wiltshire Drive and poor traffic</p>

	<p>conditions at the junction of Wiltshire Drive and Drynham Road. The petition had been passed to Democratic Services and would be considered at the next meeting of the Trowbridge Community Area Transport Group.</p>
6	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> <li data-bbox="363 528 1490 853"> <p>i. Wiltshire Police The written update was received and noted. The Chairman welcomed Sergeant Dave Hobman to the meeting. In response to a query regarding the development of a new Street Watch Scheme at Studley Green, Sergeant Hobman undertook to look into this and report back. Sergeant Hobman also advised that the Police were able to offer advice regarding marking and protecting property and possessions. He advised anybody concerned to contact their local Beat Manager or Police Community Support Officer.</p> <li data-bbox="363 898 1490 1111"> <p>ii. Wiltshire Police Authority Joy Hillyer of the Wiltshire Police Authority gave a brief report on the new Police and Crime Commissioner. The elections for a single Police and Crime Commissioner for Wiltshire and Swindon would take place on 15 November, and people were encouraged to vote. The existing Wiltshire Police Authority would be abolished on 22 November.</p> <li data-bbox="363 1155 1490 1402"> <p>iii. Wiltshire Fire and Rescue Service The written update was noted. There were no further updates.</p> <p>In response to a query regarding smoke alarms, it was agreed to seek assurance from the Fire and Rescue Service that work was still underway to encourage and install smoke alarms. Action: contact Wiltshire Fire & Rescue Service to confirm this.</p> <li data-bbox="363 1447 1490 1738"> <p>iv. NHS Wiltshire The written updates were noted. There were no further updates.</p> <p>Much concern was expressed that the NHS presentation at the previous Area Board meeting was confusing and the information presented was not very clear. The Chairman advised that he had been in contact with the NHS and asked that they return to a meeting of the Area Board in the New Year to provide clearer, more up to date information.</p> <li data-bbox="363 1783 1490 1962"> <p>v. Trowbridge Community Area Future (TCAF) The written update was noted. Tracy Sullivan reported that the TCAF AGM would be taking place on 24 September at Trowbridge Town Hall, and people were encouraged to attend. Tracy also highlighted the Trowbridge Arts Festival that was taking place from 14 to 30 September.</p>

	<p>vi. Town and Parish Councils Gaynor Polglase reported on behalf of the Parish Councils Liaison Group that they had received an update on the Bath Cleveland Bridge weight restriction at the last meeting.</p> <p>Following objections lodged by Wiltshire Council, Somerset County Council and the Highways Authority, an appeal into the matter would be heard by the Department for Transport and a decision expected in the New Year.</p> <p>vii. Community Area Young Peoples' Issues Group (CAYPIG) The CAYPIG thanked the Area Board for supporting the skate park lighting, which was hoped would begin being installed in November. A petition was also being developed regarding the possibility of a half-pipe at Studley Green.</p> <p>Young people from Seymour had identified various issues in Trowbridge Park and were unsure of whom to raise these with. Issues in the park included defective floodlights, damaged tarmac, and the desire for a youth shelter and the need for the pitches to be levelled.</p> <p>It was also reported that the CAYPIG would be holding an information/awareness raising event on 7 November regarding the new Youth Advisory Group.</p> <p>Councillor Jeff Osborn advised that the park was the responsibility of Wiltshire Council and requested that a meeting between Wiltshire Council (Tim Woolford, Streetscene Manager) and the CAYPIG be facilitated in order to address these concerns. Action: meeting to be set up between Wiltshire Council and CAYPIG. Action: Letter to be sent to Jane Scott regarding the possible asset transfer of the Town Park to Trowbridge Town Council.</p> <p>viii. Community Groups A briefing from Wiltshire Involvement Network was received and noted.</p>
7	<p><u>Outside Body Updates</u></p> <p>Updates from Outside Bodies were received as follows:</p> <p>i. Transforming Trowbridge Councillor Jeff Osborn expressed concern raised at a previous meeting regarding the potential 'gagging order' being imposed on members of Transforming Trowbridge. A letter had been written expressing the Area Board's concern, but a reply was yet to be received. Action – chase a response to the letter.</p> <p>It was noted that the development on St Stephen's Place had now</p>

	<p>entered the construction phase, and an appeal had been lodged by the owners of the Bowyers site; Prorsus. It was anticipated that the hearing for the appeal would take place from the end of January to the beginning of February 2013.</p> <p>ii. Collaborative Schools Councillor Helen Osborn highlighted the bandstand and mosaic in the park, and reported that it was hoped to hold a celebratory event on 28 September.</p> <p>Councillor Helen Osborn expressed her disappointment that the last two meetings of Collaborative Schools had been cancelled at short notice, and advised that she wished to resign as the Area Board’s rep to this group. Action – investigate what is happening with the meetings of Collaborative Schools.</p> <p>Tracy Sullivan of TCAF advised that she attended the meetings and was happy to report back to the Area Board.</p> <p>iii. Trowbridge Shadow Community Operations Board (COB) The update report from the Shadow COB was received and noted.</p> <p>Councillor Peter Fuller highlighted that the next step in the process was to allow a bit more time in order to increase responses from 18-25s and over 60s, as these two age groups were currently under-represented in the consultation.</p> <p>Councillor Fuller thanked the members of the Shadow COB, Rachel Goff from the Transformation Team and TCAF for their help and hard work to date.</p> <p>It was suggested that the Town Hall could provide suitable space for many of the services that would potentially be delivered from the Campus.</p>
8	<p><u>Funding</u></p> <p><u>Community Area Grants</u></p> <p>Councillor Knight declared non pecuniary interests in Items 8(v) and 8(vi) and advised that he would remain in the room for these items, but would not participate in the debate or vote.</p> <p>The Area Board considered the following applications to the Community Area Grant Scheme:</p>

i. Trowbridge Sea Cadet Unit

The Chairman left the room due to a non pecuniary interest. The Vice Chairman, Councillor Ernie Clark, took the Chair for this item.

The sum of £5,000 was requested to purchase a minibus.

Decision

The Area Board awarded the sum of £5,000 to Trowbridge Sea Cadet Unit to purchase a minibus on condition that the other funding needed to purchase the vehicle was raised.

Reason: The application met the Community Area Grant Criteria 2012/13 and demonstrated links to the Trowbridge Community Area Plan.

The Chairman returned to the room and was back in the Chair.

ii. Trowbridge Town Council

The sum of £5,000 was requested to run an Active Sports and Play Festival.

Decision

The Area Board awarded the sum of £5,000 to Trowbridge Town Council to run an Active Sports and Play Festival.

Reason: The application met the Community Area Grant Criteria 2012/13 and demonstrated links to the Trowbridge Community Area Plan.

iii. Wiltshire People First

The sum of £500 was requested for an Oral History and DVD project about the lives of people with learning difficulties.

Decision

The Area Board awarded the sum of £500 to Wiltshire People First for an Oral History and DVD project about the lives of people with learning difficulties on condition that the match funding was raised.

Reason: The application met the Community Area Grant Criteria 2012/13 and demonstrated links to the Trowbridge Community Area Plan.

iv. Trowbridge Town Football Club

The sum of £1,000 was requested to purchase a mower.

Decision

The Area Board awarded the sum of £1,000 to Trowbridge Town Football Club to purchase a mower.

Reason: The application met the Community Area Grant Criteria 2012/13 and demonstrated links to the Trowbridge Community Area Plan.

	<p>v. <u>Trowbridge Town Team</u> The sum of £1,000 was requested to run a Dickensian Market.</p> <p><u>Decision</u> The Area Board awarded the sum of £500 to Trowbridge Town Team to run a Dickensian Market on condition that the match funding was raised. <i>Reason: The application met the Community Area Grant Criteria 2012/13 and demonstrated links to the Trowbridge Community Area Plan.</i></p> <p>vi. <u>Trowbridge Town Team</u> The sum of £5,000 was requested to purchase umbrellas for a new Trowbridge Market.</p> <p><u>Decision</u> The Area Board awarded the sum of £5,000 to Trowbridge Town Team to purchase umbrellas for a new Trowbridge Market on condition that the match funding was raised. <i>Reason: The application met the Community Area Grant Criteria 2012/13 and demonstrated links to the Trowbridge Community Area Plan.</i></p> <p><u>Small Grants</u></p> <p>The Area Board considered the following applications to the Small Grants Scheme:</p> <p>i. <u>Seymour TARA Community Hub</u> The sum of £350 was requested to purchase relaxed seating for the Hub.</p> <p><u>Decision</u> The sum of £350 was awarded to Seymour TARA Community Hub for relaxed seating for the Hub. <i>Reason: The application met the Small Grants Criteria.</i></p> <p>ii. <u>Bradley Gardens Residents Association</u> The sum of £200 requested to run a Halloween event.</p> <p><u>Decision</u> The sum of £200 was awarded to Bradley Road Residents Association to run a Halloween event. <i>Reason: The application met the Small Grants Criteria.</i></p>
9	<p><u>Youth Advisory Groups</u></p> <p>This item was deferred to a future meeting of the Area Board pending further</p>

	<p>information regarding the future of the Youth Service and the Youth Advisory Groups.</p> <p>Siobainn Chaplin advised that the Trowbridge Community Area Young Peoples' Issues Group (CAYPIG) would be replaced by a Youth Advisory Group (YAG), with various sub-groups feeding into it. An event would take place on 7 November to develop the YAG further.</p>
10	<p><u>Housing Need and Review of Wiltshire's Housing Allocations System</u></p> <p>Nicole Smith, Head of Strategic Housing, gave a presentation on housing need in the Trowbridge Community Area, and the current review of Wiltshire Council's housing allocations system.</p> <p>Trowbridge Community Area had a population of 41,270; 60% of which was made up of working-age people. The median house price in the Trowbridge Community Area was £155,000. The majority of housing in the area was owner occupied, at 65.5%, with 18.1% being social housing.</p> <p>There were currently a total of 17,088 households on the housing register for Wiltshire, and 2,103 had indicated a preference of Trowbridge Community Area as their first choice. The main requirement was the need for one-bedroom accommodation.</p> <p>The Localism Act 2011 introduced amendments to Part 6 of the Housing Act. It provided new freedoms to set the rules determining which categories of applicants qualified for social housing. Factors that could be taken into consideration included:</p> <ul style="list-style-type: none"> • Local connection • Exclusions or reduced preference • Under-occupation / Foster carers • Households in work or seeking work / training • Identified housing need. <p>The Chairman thanked Nicole for the presentation, and the following points arose in the discussion that ensued:</p> <ul style="list-style-type: none"> • Concern was expressed at the high level (sometimes 40%) of new affordable housing that was being allocated to Polish nationals. Nicole advised that the Council could not, by law, exclude people based on ethnicity or nationality and that the system was based purely on housing need. • Affordable housing was a scarce resource and the 'open register' system raised people's expectations. With this view it was suggested that people should be expected to have an established housing need in order to be placed on the housing register. • It was suggested that there were a lot of empty living spaces above

	<p>shops that could be utilised more efficiently. Nicole advised that Wiltshire Council now had a full time Empty Homes Officer who was looking at all options for bringing empty homes back into use and it was a priority to make use of existing stock.</p> <ul style="list-style-type: none"> • It was recognised that there were a lot of older people households living in properties that were larger than required. The Localism Act had not helped with this as the new under-occupation penalties were only applicable to households of working age. It was noted, however, that older people did always wish to move home so late in life, but the Council was working with housing providers to assist those that did. • Priority was expressed for applicants with a local connection or who worked locally. Exclusions were supported for those without an identified housing need, or who had been found guilty of anti-social behaviour or rent arrears. <p>The Chairman thanked Nicole for such a useful and interesting presentation.</p>
11	<p><u>Peter Black Site</u></p> <p>The Area Board received and noted the report from the Enforcement Team regarding the progress of investigations into remedying the poor conditions of the former Peter Black site on Mortimer Street in Trowbridge.</p> <p>Stephen Hawkins, Enforcement Team Leader (Development Control), reported that Wiltshire Council had been in communication with the official receiver of the company and they were obtaining quotations to carry out the works that the Council had recommended. It was expected to take up to 4 weeks to receive the outcome of this.</p> <p>If a voluntary solution was not reached, the Council would need to investigate whether formal action would be appropriate. The preferred option may be to demolish the buildings.</p> <p>An update would be provided to the Area Board at its meeting in November.</p>
12	<p><u>Community Asset Transfer - Southwick Allotments</u></p> <p>The Area Board considered a report regarding an application for the transfer of the Old Allotment Site, the Old Cattle Shed and New Allotment Site at Southwick Country Park to Southwick Allotments Association in accordance with Wiltshire Council's Community Asset Transfer Policy.</p> <p>Donal Casey, Senior Surveyor, circulated a site plan and recommended the approval of the transfer of the Old Allotment Site and the Old Cattle Shed only, subject to the matters referred to in the report.</p> <p><u>Decision</u> The Area Board approved the transfer of the Old Allotment Site and the Old Cattle Shed to Southwick Allotments Association.</p>

	<p><i>Action: It was enquired what would happen with the New Allotment Site, and the Chairman undertook to report this information back.</i></p>
13	<p><u>Trowbridge Town Hall</u></p> <p>Tracy Sullivan circulated some proposed plans for the improvement of the Trowbridge Town Hall and provided an update on progress with the Town Hall Trust.</p> <p>Whilst the plans were in the development stage, there was lots of work being done to promote and use the Town Hall, including a Heritage Day which had taken place recently, and had successfully attracted more than 180 people.</p> <p>There were further opportunities to visit the Town Hall on both 15 and 29 September, and people were encouraged to attend and share their thoughts and memories about their experiences with the Town Hall.</p>
14	<p><u>Visiting Cabinet Representative</u></p> <p>Councillor Stuart Wheeler, Cabinet Member for Campus Development & Culture (including Leisure, Sport & Libraries), provided an update on campus development in the Trowbridge Community Area.</p> <p>The Campus development programme was well underway, with the first three campuses in Corsham, Salisbury and Melksham all progressing well into or near to the construction phases. The next five; Pewsey, Calne, Cricklade, Tisbury and Royal Wootton Bassett were also progressing very well.</p> <p>All of the campuses were very different in their design, location and services they would offer, because all of these factors were determined by local public consultation. The Trowbridge Shadow Community Operations Board (Shadow COB) had recently begun phase one of its public consultation, the results of which would help to shape the proposals for a campus for the Trowbridge Community Area.</p> <p>Once the consultation phase was concluded and proposals approved by the Area Board, the details for the campus would enter the design stage. At present it was not possible to say where the campus would be located or when it would be constructed, as this would be determined by the consultation.</p>
15	<p><u>Any Urgent Business, Forward Plan and Close</u></p> <p>The Chairman thanked everyone for attending the meeting.</p> <p>The next meeting of the Trowbridge Area Board would take place on Thursday 15 November 2012, 7pm at County Hall, Trowbridge.</p>

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: Civic Centre, St Stephens Place, Trowbridge, BA14 8AH
Date: 18 October 2012
Start Time: 10.00 am
Finish Time: 12.00 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706610 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jeff Osborn, Cllr Peter Fuller, Cllr Ernie Clark (Vice Chairman), Cllr John Knight, Cllr Francis Morland, Cllr Helen Osborn and Cllr Graham Payne (Chairman)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Rachel Efemey, Trowbridge Community Area Manager

Speakers/Panel

Cllr John Thomson (Deputy Leader and Cabinet Member for Adult Care, Communities and Housing)
Emie Haysom, U3A
Natalie Luckham, Wiltshire Council Social Media Officer
Andrew Osborn, Wiltshire Council Programme Manager
Brian Warwick, South West Seniors Network

Exhibitors/Participants

Age UK
Trowbridge Shadow Community Operations Board
The Sunday Club
Trowbridge Area Community Link Scheme

Credit Union
Wiltshire Involvement Network
West Wilts U3A
DC Leisure
Wiltshire Fire & Rescue Service
Care Watch
Care Plus Mobility
Somerset Care Ltd
Alzheimers Support
Dorothy House Hospice
Guinness Care and Support
The Independent Living Centre
South West Seniors Network
Carer Support Wiltshire
Selwood Housing
West Wilts Community Club

Members of public in attendance: 44

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome</u></p> <p>The Chairman of the Area Board, Councillor Graham Payne, and Bob Brice of Trowbridge Community Area Future, welcomed everyone to the special meeting of the Trowbridge Area Board.</p> <p>The theme for the special meeting was 'Senior Citizens' and there were a number of exhibition stands and organisations offering support and advice for older people.</p>
2	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
3	<p><u>Warm Up to Music</u></p> <p>Sally Evans, Fitness & Friendship – Age UK, demonstrated an interactive warm up to music which incorporated gentle exercises and stretches that could be carried out in the home.</p>
4	<p><u>Councillor John Thomson - Wiltshire Council Cabinet Member with responsibility for Adult Care, Communities and Housing</u></p> <p>Councillor John Thomson, Deputy Leader of the Council and Cabinet member with responsibility for Adult Care, Communities and Housing, gave an update on the Council's blue badge scheme.</p> <p>Recent changes to the way the blue badge scheme was administered had affected how some groups, such as the Link Scheme, could apply. Councillor Thomson was pleased to announce that Wiltshire Council encouraged Link Schemes to get in touch because the Council was supportive of blue badges being issued to Link Scheme drivers.</p> <p>Further information was available from the Blue Badge Team:</p> <p>Tel: 01225 713002 Email: BlueBadge@wiltshire.gov.uk .</p>
5	<p><u>U3A</u></p> <p>Emie Haysom provided information regarding the 'University of the Third Age' (U3A).</p> <p>U3A provided access to education for older people who were retired or semi-retired and not seeking employment. The West Wilts U3A had over 600</p>

	<p>members.</p> <p>Further information was available from:</p> <p>www.westwiltsu3a.org.uk www.u3a.org.uk .</p>
6	<p><u>Staying in Touch Through Technology</u></p> <p>Natalie Luckham, Wiltshire Council's Social Media Officer, provided information on how social media, being internet and online based communication channels such as Facebook, Twitter, Skype and Youtube, could help people to stay connected with friends and family across the globe.</p> <p>Further information on social media was available as follows:</p> <p>Tel: 01225 793349 Website: www.wiltshireonline.org Email: digitalinclusion@wiltshire.gov.uk Twitter: @wiltshireonline .</p>
7	<p><u>Help to Live at Home</u></p> <p>Andrew Osborn, Wiltshire Council's Programme Manager, provided information on what the Council was doing to help older people to live at home.</p> <p>The Help to Live at Home Service had been created by Wiltshire Council with, and for, older people and others who require support, including families or carers. These services all aimed to ensure that people received the help they needed, when they needed it and, as far as possible, people were encouraged to be as independent as possible.</p> <p>From talking to people, the council knew that older people wanted support that would help them to live interesting, stimulating, and fun lives whilst remaining safe and secure in their own homes. Help to Live at Home had been designed with this in mind.</p> <p>Further information on the Help to Live at Home service was available from:</p> <p>Tel: 0300 456 0111 Email: careathome@wiltshire.gov.uk .</p>
8	<p><u>South West Seniors Network</u></p> <p>Brian Warwick, Chairman of the South West Seniors Network, provided information about the network and how it would benefit older people in the Trowbridge Community Area.</p> <p>The South West Seniors Network promoted the needs of older people and</p>

	<p>talked to Government and regional decision makers on behalf of older people at grassroots level.</p> <p>There were 62 senior forums in existence in the south west at present. There was not currently a forum in the Trowbridge Community Area, but it was hoped to develop one in 2013 in partnership with Trowbridge Community Area Future, the Area Board and other local partners.</p>
9	<p><u>"Ask the Panel" - Your opportunity to ask the experts</u></p> <p>The Chairman thanked all of the speakers for coming along and talking about their individual projects and services.</p> <p>The Chairman welcomed the speakers to form a panel and answer questions that were arising from their presentations.</p> <p>The following is a summary of the questions and comments that arose from the floor:</p> <ul style="list-style-type: none"> • Wiltshire Council was an active user of social media. Accounts were monitored Monday to Friday and responses were sent throughout the day with an average response time being approximately 2 ½ to 3 hours. • Care at home funding was not ring-fenced now to allow more flexibility within budgets. • All organisations providing care were open to inspections from the Quality Care Commission, but Wiltshire Council also had its own Inspections Team which had the power to remove care provider's contracts if services were unsatisfactory. • Wiltshire Council encouraged service users to play an active part in monitoring the quality of care provision, and people were urged to contact Wiltshire Council if they had any concerns. • With regards to the proposed Primary Care Centre, it was noted that Dr Steve Rowlands would be attending the Area Board meeting on Thursday 17 January to provide an update. • It was suggested that any future, similar events needed to have an NHS representative at the top table. • Councillor Thomson suggested that the delivery of the Primary Care Centre might be assisted if a Community Group was set up, as this was the case in Malmesbury Community Area where a PCC had been achieved. <p>Councillor Thomson asked everyone in the room to give some thought to issues regarding delayed discharges. He reported that there was an increase in the number of hospital admittances, and there were also a lot of delays occurring when hospital patients had finished their treatments but wanted to be transferred to somewhere other than where was available/being offered. This was resulting in delays and valuable hospital beds being taken up.</p>

	<p>In response to this, the following comments arose:</p> <ul style="list-style-type: none"> • It was important to know why people were refusing the post-hospital accommodation that was being offered to them. • This was suggested to be a common problem across the country. • It was often thought to be the family and not the patients themselves that influenced the decisions regarding post-hospital care and accommodation. • The NHS was free at point of need, but social services was means tested, and this was likely to concern people upon leaving hospital. • In response to the comment above, Councillor Thomson announced that Wiltshire Council had taken the bold step to provide the first 6 weeks post-hospital care free of charge. • Wiltshire Council was commended for this decision and it was suggested that this needed to be advertised and communicated more effectively as it may help the situation with delayed discharges.
10	<p><u>Plenary and Close</u></p> <p>The Chairman thanked all of the speakers and exhibitors for attending the event and for making it a success.</p> <p>The Chairman also thanked the organisers, Rachel Efemey, Penny Bell and Trowbridge Community Area Future, particularly Tracy Sullivan.</p> <p>Finally the Chairman thanked everyone who had attended the event, and welcomed them to browse the exhibition stands.</p> <p>The next meeting of the Trowbridge Area Board would be held on Thursday 15 November 2012, 7pm at the Civic Centre, Trowbridge.</p>

From: Clampitt-dix, Georgina
Sent: 13 September 2012 08:15
To: Payne, Graham
Cc: Efemey, Rachel; Cunningham, Alistair
Subject: [PROTECT]Email sent on behalf of Alistair Cunningham

Email classified as: PROTECT

Cllr. Payne,

Transforming Trowbridge is an advisory board with no separate legal identity and it draws its representatives from the wider community and not all are bound by confidentiality arrangements of the organisation or group they represent.

The confidentiality agreement was developed to enable the Vision Board to have discussions with promoters and developers of specific sites, hearing potentially commercially sensitive information.

Elected members of Wiltshire Council can and do receive briefings from officers on matters relevant to their ward, and for portfolio holders, their area of responsibility.

I hope that this helps.

Alistair

Alistair Cunningham

Service Director, Economy & Regeneration

Wiltshire Council

Telephone: 01225 713203

Mobile: 07909906945

From: Efemey, Rachel
Sent: 03 August 2012 10:47
To: Cunningham, Alistair
Cc: De Rhe-Philippe, Fleur; 'Graham Payne'
Subject: Alastair Cunningham re Transforming Trowbridge

Sent on Behalf of Councillor Graham Payne

Dear Alistair

I am writing as Chairman of Trowbridge Area Board to express the Board's concern about the future direction of the Transforming Trowbridge Board. This matter was discussed at the 12 July Area Board meeting and yesterday at the agenda planning meeting.

The Area Board is particularly concerned about the change in the terms of reference re the confidentiality clause and elected Members. I would like confirmation as to whether this is being implemented. It seems a little perverse that non elected members of the Transforming Trowbridge Board would be in possession of information that they could share which would not be known to those elected Members that are not members of this group.

I would appreciate a response prior to 13 September which can be reported back to the next Trowbridge Area Board meeting

Councillor Graham Payne
Trowbridge Area Board Chairman

Chairman's Announcements

Subject:	Informal Adult Education In Wiltshire - update
Officer Contact Details:	Simon Burke Head of Business and Commercial Services Schools and Learning Wiltshire Council Tel. 01225 713840 Simon.burke@wiltshire.gov.uk

Summary of announcement:

At its meeting held on 10th September 2012, Cabinet received a report on the outcome of the consultation on adult education in Wiltshire which had been undertaken and invited the cabinet to determine the future role of Wiltshire Council in respect of the provision of informal adult education. The full report can be found at <http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=141&MId=6122&Ver=4>

The cabinet agreed to support the option which had been recommended by ten area boards and Children's Select Committee and resolved:

- i. that the council adopt the role to facilitate the provision of informal adult education at a local level;
- ii. to approve the appointment of a 0.6 full-time equivalent part-time adult education officer to work with local community networks to develop a sustainable locally-based adult education provision including information on, and promotion of, opportunities;
- iii. to allocate budget of £32,000 from the revenue savings accrued from the closure of Urchfont Manor College to meet the costs associated with the appointment.

It is envisaged that the adult education officer will work with a few community areas at a time, to develop appropriate systems which will become sustainable. The officer's work could relate to the development of the community campuses if supported by the relevant area boards.

We will now seek to appoint to this position as soon as possible. When in post, the officer will be able to brief Area Boards on the priorities for their work and how it may benefit individual community area.

Chairman's Announcements

Subject:	Community Infrastructure Levy (CIL) for Wiltshire – Consultation
Officer Contact Details:	CIL@Wiltshire.gov.uk
Weblink:	http://consult.wiltshire.gov.uk/portal
Further details available:	The charging schedule and supporting documents can be viewed online at: www.wiltshire.gov.uk/communityinfrastructurelevy

Summary of announcement:

What is the Community Infrastructure Levy (CIL)?

Wiltshire Council is in the process of preparing a Community Infrastructure Levy (CIL) charging schedule. CIL is a new charge that local authorities in England can place on new development in their area. The money generated through the levy will contribute to the funding of infrastructure to support growth.

Why has Wiltshire decided to implement the Levy?

Government, through legislation, has restricted the ability of local authorities to pool funding for off-site infrastructure and expects them to develop CIL. The government believe that this tariff based approach provides the best framework to fund new infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much money developers will be expected to contribute.

How will money from CIL be spent?

CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. CIL regulations also propose to allow the council to allocate a share of the levy raised in a local area to deliver infrastructure that local communities want – although this 'meaningful proportion' is yet to be set by the government.

Consultation on the preliminary draft charging schedule

A preliminary draft charging schedule has been developed which sets out the proposed charging rates for Wiltshire. The council considers that the preliminary draft charging schedule strikes an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

In accordance with Regulation 15 of the CIL Regulations 2010 (amended 2011), comments are invited on the preliminary draft charging schedule during the consultation period starting 1 October and ending 12 November 2012 at 5pm.



Easy guide to the Community Infrastructure Levy

Public consultation on the preliminary draft charging schedule is open between 1 October and 12 November 2012.

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What development will be liable to pay CIL?

CIL can be applied to most new buildings with 100m² or more of gross internal floor-space (or involves the creation of at least 1 dwelling), and is charged per square metre on net additional floor-space. The amount of CIL a development is liable to pay is based on its size, type and location. The rate(s) of CIL are set locally by the charging authority (Wiltshire Council) and are published in a charging schedule. The levy is payable by the developer on commencement of development.

What are the proposed CIL rates for Wiltshire?

The preliminary draft charging schedule proposes the following CIL charging rates by type of development in Wiltshire:

Development type	CIL charge (£/sq m)
Residential	£70
Retail (except retail warehouse, supermarkets and similar development)	£0
Retail warehouse, supermarkets and similar development	£175
Student housing and hotels	£70
All other uses	£0

How have these rates been calculated?

The proposed CIL rates have been informed by an up-to-date development plan (Draft Wiltshire Core Strategy), infrastructure planning evidence base (Infrastructure Delivery Plan) and viability assessment (prepared by consultants BNP Paribas). Having examined all available evidence it is considered that the proposed rates strike an appropriate balance between contributing to funding infrastructure and ensuring development across Wiltshire remains viable.

How can I comment on the preliminary draft charging schedule?

Comments are invited on the preliminary draft charging schedule during the consultation period starting 1 October and ending 12 November 2012.

The charging schedule and supporting documents can be viewed:

- online at www.wiltshire.gov.uk/communityinfrastructurelevy
- at libraries and the council's main office hubs.

We welcome your comments via the following means:

- online consultation portal: <http://consult.wiltshire.gov.uk/portal>
- email: CIL@wiltshire.gov.uk
- post: Spatial Planning, Economy & Regeneration, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

What is the timetable for implementing CIL in Wiltshire?

Representations received on the preliminary draft charging schedule will be taken into consideration in preparing the draft charging schedule. Following an additional period of consultation on this second draft, the charging schedule will then be examined in public by an independent inspector.



How will the levy affect planning obligations?

Developer contributions are currently collected through 'Section 106' planning obligations. Planning regulations state that there should be no 'double charging' for infrastructure through CIL and Section 106. So only CIL money pooled from multiple developments will be used to fund infrastructure on the 'Regulation 123' list. After a CIL charging schedule is adopted, planning obligations will still be used to deliver site-specific, direct requirements, without which a development should not be granted planning permission. As it stands, planning obligations will continue to be used to fund the provision of affordable housing, but this may change in the future.

Telephone: 01225 713 223 • Email: CIL@wiltshire.gov.uk • Web: www.wiltshire.gov.uk

Update note for Trowbridge Area Board – 15 November 2012
Proposed extension to Adcroft Surgery, Trowbridge

In July 2012, Dr Stephen Locke updated the Trowbridge Area Board regarding the Joint Surgery proposals for Bradford Road and Adcroft Surgery.

Although the outline planning permission is still extant, the delivery of the Primary Care Centre is currently delayed due to changes within the NHS and the formation of Clinical Commissioning Groups. Therefore it is considered necessary to secure a new, full planning permission solely for the extension to the surgery.

A pre-application submission was made to Wiltshire Council in August 2012. During our pre-application meetings to date, we have discussed with the Local Planning Authority the rationale for development, the consideration of alternative design options and alternative sites and have sought to demonstrate why an extension to Adcroft Surgery is considered the most viable solution.

The Primary Care Trust will be dissolved in March next year and therefore the PCT and both Adcroft surgery and Bradford Road Medical Centre are working to achieve planning approval and commence construction of the new centre in order to secure the funding for the project now. It is necessary to progress with this element of the site otherwise funding for the GP's will be lost.

The planning position remains consistent with the outline planning permission – the policy (R7) for delivering improved health care facilities is 'saved' within the Local Plan and Leisure & Recreation DPD and is being carried forward in the emerging Wiltshire Core Strategy.

There are significant benefits to merging the surgeries which will result in a far wider range of primary health care services for patients in Trowbridge, which are currently not available. In addition to this, the new surgery will bring with it new services for patients. We therefore believe this development will bring a great community benefit and a vast improvement to the current surgeries. Other surgeries in Trowbridge will also be able to utilise these new facilities. The proposal also provides sufficient land for the Primary Care Centre to be built once the new NHS bodies have decided on the new services they want to run from Trowbridge.

We are hosting a **public exhibition on Wednesday 21 November, from 4pm to 8pm, at Trowbridge Civic Centre** to present the design proposals and invite Members, stakeholders and local residents to come and view the proposals and talk with the GP's and design team. The format will be a 'drop – in' event.

In summary, there are a number of key drivers for this project:

- The merged surgery will provide greatly improved health care facilities.
- The land is allocated in adopted policy for this use.
- There is an extant planning permission for this use which establishes the principle of development.
- The land is owned by the Health Authority and therefore will always represent the most viable solution for development - health care development must demonstrate 'value for money'.
- Trowbridge Hospital is not fit for purpose for modern clinical facilities and it is not possible to relocate the surgeries to this site.
- Funding for the proposal has been secured from the Primary Care Trust. The PCT will be dissolved in March 2013. All agreed funding will be lost if planning permission is not achieved prior to this.

We are intending to submit a full planning application to Wiltshire Council in December 2012.

Please contact Rebecca Collins (Planning Consultant) on 0117 988 5203 / rebecca.collins@gva.co.uk for further details.



Department
for Transport

Department for Transport
Great Minster House
33 Horseferry Road
London
SW1P 4DR
Tel: 0300 330 3000

Web Site: www.dft.gov.uk

Our Ref: PRN001

29th October 2012

Carlton Brand

Wiltshire County Council
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Dear Carlton Brand,

A36 Lorry Turning Ban – PRN Appeal

In May 2012, following earlier discussions, Bath and North East Somerset council (BANES) announced proposals for an experimental turning restriction on 18 tonne vehicles using the A36 in Bath. The restriction would apply at the corner of Bathwick Street and Beckford Road. The stated justification is the impact that it would have on air quality on the A4 London Road. However as a consequence of the scheme it would not be possible for lorries to follow the A4/A36 from the north of Bath to the southeast and south nor the corresponding south to north route.

On 6th June 2012 Wiltshire and Somerset councils, together with the Highways Agency, lodged an appeal against the proposed restriction with the Department, citing five main points to their objection – that the ban would:

- a) compromise the Primary Route Network (PRN);
- b) shift traffic onto local roads;
- c) impose costs on freight;
- d) impede the management of the SRN; and
- e) the proposal had not followed the required process by securing agreement from other affected local authorities, as laid out in DfT guidance on the primary route network.

The Department has now considered the evidence presented, and has reached a conclusion. A detailed explanation of the reasoning behind the decision is attached at Annex A, but in summary:

- The proposed lorry turning ban is a significant change, as defined by guidance, because of the extent of diversion that it causes. This means that BANES must secure the agreement of affected authorities before implementing the measure – and such an agreement has not been reached.

- Lorry drivers who are unaware of the turning ban have the potential to be seriously inconvenienced by the restriction. In the worst cases, they would have to divert by over 45 miles to complete their journey using the PRN. Alternatively, they could continue their journey through less suitable local roads. Either way, the PRN in Bath will be failing in its purpose.
- The issue is exacerbated by the fact that the A46 and A36 are mostly major trunk roads, linking Wiltshire and Dorset with the M4. There is only one short section under local authority control – which is the A36/A4 in Bath. The turning restriction will prevent HGVs from using the SRN in this area.
- No attempt has been made to find an alternative route for freight traffic. The PRN and SRN are therefore both compromised through the introduction of this banned turn.

Overall we must conclude the appeal is valid and should be upheld. Should the scheme be implemented as proposed, without agreeing a suitable alternative route with the affected authorities, this would be in breach of the legislation.

We are conscious of BANES's important concerns about local air quality. The Department is not, in line with the PRN guidance, commenting on the air quality aims of this proposed scheme. We would note that BANES is welcome to use newly-acquired powers to adjust the PRN in its area to remove traffic from the London Road – provided that the proper procedures are followed and all types of traffic continue to have a viable route through or around Bath.

We would urge BANES to work with Wiltshire and Somerset councils to identify an alternative scheme that will be acceptable to all parties. We believe there are a number of ways to achieve BANES's aim of reducing lorry traffic through Bath without the need to disrupt the PRN. For example, we understand that the Highways Agency, Wiltshire and Somerset are willing to form a working group to discuss signing in the area around Bath.

The Department is also happy to work with the key parties to see whether alternative approaches can be developed that achieve BANES's aims without while meeting legal obligations and maintaining an effective and coherent PRN.

I am sending copies of this letter to all councils involved in this appeal and other affected parties.

Yours Sincerely,



Paul O'Sullivan
Divisional Manager
Roads Strategy & Charging

ANNEX A – Decision in Detail

Grounds for Appeal

The Primary Route Network (PRN) designates roads between places of traffic importance across the UK, with the aim of providing easily identifiable routes to access the whole of the country. The A36 is a Primary Route and has been identified as suitable for medium- or long-distance travel.

DfT will only consider a PRN appeal when there has either been a procedural irregularity, or where an authority has made a decision that is clearly unreasonable. Authorities are required to secure the agreement of affected neighbours before making a significant change to the PRN in their area.

BANES has argued that HGV traffic at this turning is small, only 335 HGV per day. As such, they have argued that the introduction of the restriction does not constitute a 'significant change' as laid out in the guidance and hence there is no need to secure agreement from neighbours. Freight associations consulted during the appeal agreed that the volume of HGV traffic on this route is relatively low for the PRN, as freight traffic already aims to avoid Bath where possible. However even given this, it amounts to over 10,000 freight movements per year.

In guidance, the example given of a clearly significant change is the changing of a primary route from one interurban road to another, while a change to junction layout is given as an insignificant change. The standard is set, not in terms of vehicle flow, but of user experience. Given the likely impact of diversion (see below), we have concluded that this is clearly a significant change. This means that BANES should secure the agreement of its neighbours before implementing the turning ban.

Before considering any appeal we also wish to be sure that any appellant has tried to resolve the issue with the defending council, and that dialogue has been exhausted. It is clear from the correspondence that this is the case.

Guidance and Policy on the Primary Route Network

The Department's guidance on road classification, which covers the management of the PRN, sets out the principles which local authorities are expected to follow when managing the network in their area.

2.9 The PRN is designed to fit together as a network, and primary routes must link up to one another. If changes are made to a route, it must still form part of a coherent and sensible network. Primary routes must remain reasonably direct and viable for medium- and long-distance travel including, wherever possible, for freight traffic.

The guidance goes on to clarify that this may mean that the PRN goes through areas where there are environmental concerns, but where no viable alternative routes exist. In these circumstances, environmental factors on their own are not expected to be sufficient grounds to warrant the exclusion of particular types of traffic.

This does not preclude an authority rerouting traffic for environmental reasons where they have provided a reasonable alternative route. However the PRN extends to all corners of

England, and there are a number of places where the local road network provides traffic with only one reasonable route to follow between two significant destinations. In such circumstances, traffic must still be given a route to follow – or else it is likely to divert in an unsuitable way.

Situation in Bath

There is only one Primary Route through Bath – the A4/A36. All through-traffic looking to get from the west of the city to the east or from the north to the south is directed along the A36. The council has worked over recent years to move heavy traffic out of the centre, meaning that an increasing proportion of vehicles are making use of the A36.

Bathwick Street and Beckford Road form a junction between three main routes – the route from the north and the M4, the route east and south into Wiltshire and the route west towards Bristol. The introduction of a HGV right turning ban means that HGVs on the northern route can no longer access the east/south route (and vice versa).

In its proposals, BANES has suggested that affected traffic coming from the south will be able to divert along the A4 towards Bristol and join the M4 at junction 19. No alternative route through Bath has been offered, and there has been no suggestion of how traffic heading south through the city could be expected to divert.

Network Integrity

The PRN is meant to function as a network for navigation, ensuring that a driver can travel reasonable distances without needing to have a detailed knowledge of the area. In this respect, the BANES proposal poses tricky issues for some drivers.

The worst example would be that of a lorry driver seeking to get from junction 18 of the M4 to Warminster. Driving along the A46, at the outskirts of Bath they would be directed by signs to join the A4 heading into the city. When they reach the junction of the A4 and the A36, they will be required by an HGV restriction to turn onto the A36 and cross Cleveland Bridge. It is only when they have crossed the bridge and actually reached the turning between Bathwick Street and Beckford Road that they will encounter the turning restriction. At this point, if they want to follow the PRN to their destination, they will have to make a 46 mile diversion via Bristol and Shepton Mallet.

At this point, they are likely to either a) leave the PRN and try to reach their destination through the local road network or b) try to circumvent the traffic restriction with a U-turn further down the road. In all of these cases, the PRN will have failed in the function it is meant to deliver.

Interaction with the Strategic Road Network

The A4/A36 in Bath also performs an unusual function, in that it fills a three mile gap in the Strategic Road Network (SRN) between the junction of the A4 and A46 north of the Avon and the A36 to the south. This is the only north/south trunk route below the M4 for 80 miles. The SRN is meant to include routes of particular importance to national travel, and this measure will prohibit HGVs from following this route.

There are currently no plans to detrunk this route, so problems of network disruption need to be taken more seriously than they would in a standard case of this type.

The provision of an alternative

Crucial to both these points is the fact that BANES do not appear to be making any provision for lorries that are impeded by the new restriction. If an alternative route had been identified, of reasonable convenience and quality, network integrity would have been maintained. Guidance states that the fine-tuning of the classification system should properly be a matter for the local authority.

Other issues

Taken together, the likely impact of the restrictions on network integrity creates a clear case against the proposed turning ban. The Department's remit as set out in the guidance is focused on maintaining the rationality and functionality of the network, and the proposed restriction works against this. As such, there is a strong case to uphold the appeal.

Participants in the appeal have raised other issues, which we have also considered:

- **The proposed restriction, and any associated disruption to traffic, is justified by its impact on air quality on the A4 London Road.**

The rationale for the turning ban, as articulated in BANES' original proposal, is to reduce HGV traffic on the A4 London Road and thereby improve local air quality.

Air quality, along with other types of environmental impact, are recognised as a matter for the local council when considering road classification decisions. The Department has no wish to instruct councils to adopt a particular approach to the management of a specific road.

The new guidance on the PRN and classification gives councils new flexibility in routing traffic, meaning that it is easier to move traffic away from environmentally sensitive locations. The only requirement on a council in this context is that they ensure that the classification of the road network remains coherent.

If there are concerns about the environmental impact of traffic along the London Road, BANES are welcome to find an alternative route for traffic. It is only when required procedures are ignored or proposals prevent the PRN from functioning that DfT is concerned.

- **The proposed restriction may have a serious negative effect on freight traffic, transferring traffic to the more congested A4**

We recognise that the management of congestion on local roads is foremost a matter for local councils. Should a council wish to prioritise non-traffic issues above the free movement of general traffic, this is something for which they are ultimately accountable to the local electorate. The selection of a congested versus an uncongested route is something that we would normally expect to be a matter for

the council to consider. Where the impacts are felt across several authorities we would require any changes to be approved collectively – although this has not happened in this case.

However given the fact that this restriction specifically targets through-traffic, only affects HGVs and does not offer a viable alternative route, there is potentially a discrimination angle to this case. While this has not had a material impact on the decision beyond the issues raised around network integrity, the Department may consider intervening on these grounds in future cases.

Summary

- The proposed lorry turning ban is a significant change, as set out in guidance, because of the extent of diversion that it causes. This means that BANES should secure the agreement of affected authorities before implementing the measure – and such an agreement has not been reached.
- Lorry drivers who are unaware of the turning ban have the potential to be seriously inconvenienced by the turning ban. If they were to follow the PRN they would have to divert by over 45 miles; and if they decide not to follow it they will divert through less suitable local roads. Either way, the PRN in Bath will be failing in its purpose.
- The issue is exacerbated by the fact that the A46 and A36 is mostly a major trunk road, linking Wiltshire and Dorset with the M4. There is only one short section under local authority control – which is the A36/A4 in Bath. The turning restriction will prevent HGVs from using the SRN in this area.
- No attempt has been made to find an alternative route for freight traffic. The PRN and SRN are therefore both compromised through the introduction of this banned turn.

As such, overall we must therefore conclude the appeal is valid and should be upheld. Should the scheme be implemented as proposed, without agreeing a suitable alternative route with the affected authorities, this would be in breach of the legislation.



Trowbridge Community Area Board November 2012

1. Neighbourhood Policing

Current NPT Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams (NPTs), including profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police website www.wiltshire.police.uk

Team News:

There are a number of changes that impact on the NPT at Trowbridge.

PS Dave Hobman has been posted from Trowbridge NPT as has PC Pete Tuite who has moved from NPT to be promoted to the rank of sergeant. Pete was covering the Community Beta Manager (CBM) for Trowbridge town. Pete's replacement will be in post from Monday 5 November 2012.

PC Sonya Stockhill is joining the NPT to become a CBM within Trowbridge. As soon as it is agreed which beat she will take over this information will be announced.

There are now two new sergeants who are leading Trowbridge NPT. They are PS James Brain and PS Jim Suter.

Both have started in their posts and are already making arrangements to meet with local partners within the Trowbridge area.

Both James and Jim are managing the following staff:

PCSO Laura Humphreys, PCSO Peter Tscherniawsky, PCSO Jo Matthews & PCSO Debbie Robbins – Trowbridge Town

PC Jodie Price, PCSO James Bates & PCSO Gemma Bloomfield – Adcroft & Paxcroft

PC Lee Pelling & PCSO Matt Till – Trowbridge Park

PC Helen Beaven, PCSO Vicky Huntley & PCSO Phil Greenaway – Drynham & Grove

PC Alison Davies, PCSO Xanthe Knowles & PCSO Ben Brown – Lambrok

PC Mark Hough & PCSO Maria Badder – Trowbridge Rural

Mrs Joy Hillyer is an independent member of the Wiltshire Police Authority. Mrs Hillyer has the responsibility for overseeing policing matters in the community area and is involved in the transition from the Police Authority to the Police and Crime Commissioner later this year.

Mrs Hillyer can be contacted via Wiltshire Police Authority:

☎ 01380 734022

🌐 <http://www.wiltshire-pa.gov.uk/feedback.asp>

2. Crime Priorities

Non-Dwelling Burglary is on the increase. The numbers are sometimes reaching 4 or 5 over a 24 hour period!

Offenders are gaining entry through insecurities or through forcing shed doors. They are also targeting garages, whether or not they are attached to a house.

Offenders are using any advantage to sneak into properties to steal anything they can carry. This can be at any time of the day or night.

Once inside sheds, outbuildings and garages; cash, wallets, telephones, gardening equipment and handbags are stolen. If a garage is entered, offenders are even breaking into cars parked within the garage and stealing items such as cash, MP3 players and laptops.

If the public fail to lock a door or padlock a shed, they increase the risk of becoming a victim.

These crimes are intolerable as many impact on people's livelihoods. The police want information and calls in respect of suspicious vehicles & people. The community needs to play its part in gaining intelligence so that the police can take action.

Violence Against the Person (VAP) is a key focus for the NPT at this time, especially within the town centre area at weekends. The incidents are mainly between those who know each other and often between people who have been or are in some form of relationship. This is a concerning issue for police and one that increases fear and uncertainty amongst the community. The problems are not directly linked to the night time economy but such acts impact on those who are law abiding and enjoying a night out.

The focus on reducing violent crime will remain and is under constant review by the police. The problem though does require cooperation and support from the community. The message is clear - *perpetrators who push, punch and threaten others, committing acts of violence will not be tolerated.*

The police will take action. Anyone subject to or a witness to assaults (physical or non-physical) needs to report what's happening as this is unacceptable behaviour and will be addressed either by the police working with other agencies or by another agency.

Overall performance

At the foot of this report, the performance figures for Trowbridge are set out. It remains the overarching priority to reduce the number of non domestic burglary and violent offences.

The key messages to the public are:

- 1 Keep buildings secure – lock doors and windows.
- 2 Report suspicions about people – the police need this information from you.
- 3 Record details of identifiable property and/or take photos of your belongings – this gives the police more of a chance to identify stolen property.

With Christmas approaching and people spending their hard earned money on presents, goods such as electrical items, pedal cycles and jewellery need to be photographed and any identifiable markings should be recorded.

This approach provides the police with more opportunities to locate the property when searching people or carrying out warrants.

The website www.immobilise.com can be used to record these details and may even prevent offenders taking the item in the first place. Check on-line for this site and consider using it.

Lisette Harvey
Sector Commander
31 October 2012

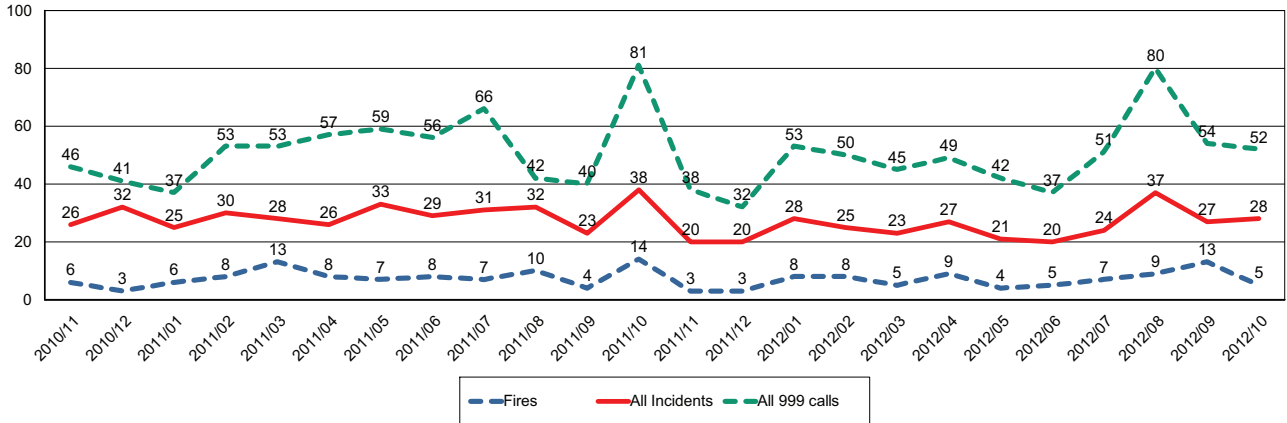
ET Trowbridge	Crime			
	September 2010 - August 2011	September 2011 - August 2012	Volume Change	% Change
Victim Based Crime	2667	2686	19	1%
Domestic Burglary	137	139	2	1%
Non Domestic Burglary	179	197	18	10%
Vehicle Crime	283	301	18	6%
Criminal Damage & Arson	555	517	-38	-7%
Violence Against The Person	554	610	56	10%
ASB Incidents (Year to Date)	1174	933	-241	-21%



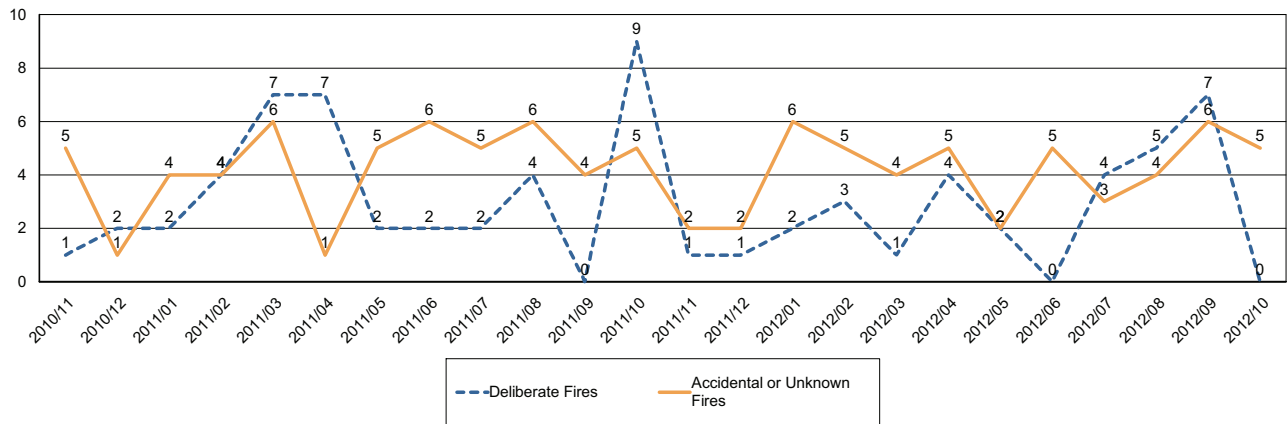
Report for Trowbridge Area Board

The following is an update of Fire and Rescue Service activity up to and including October. It has been prepared using the latest information and is subject to change.

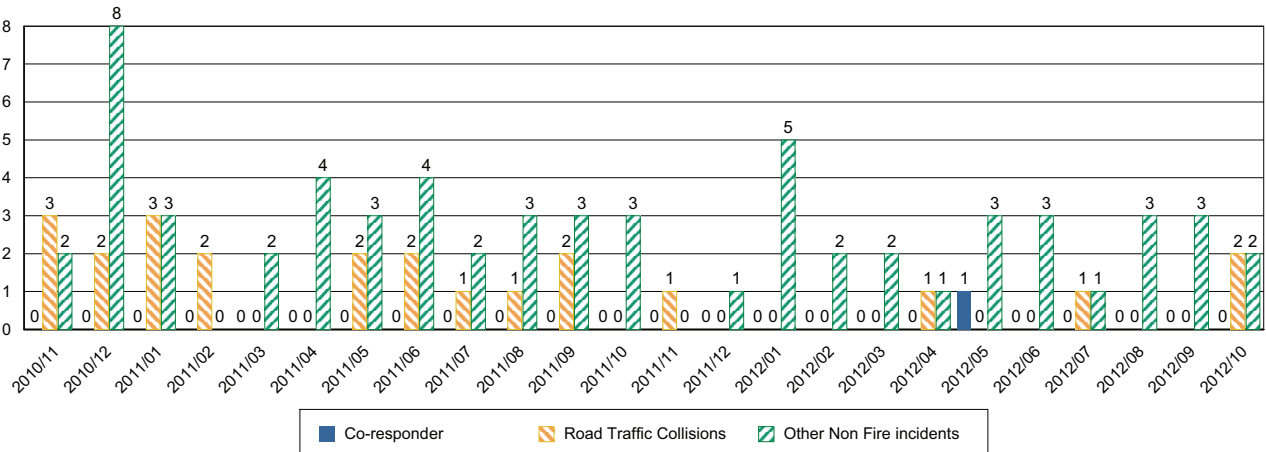
Incidents and Calls



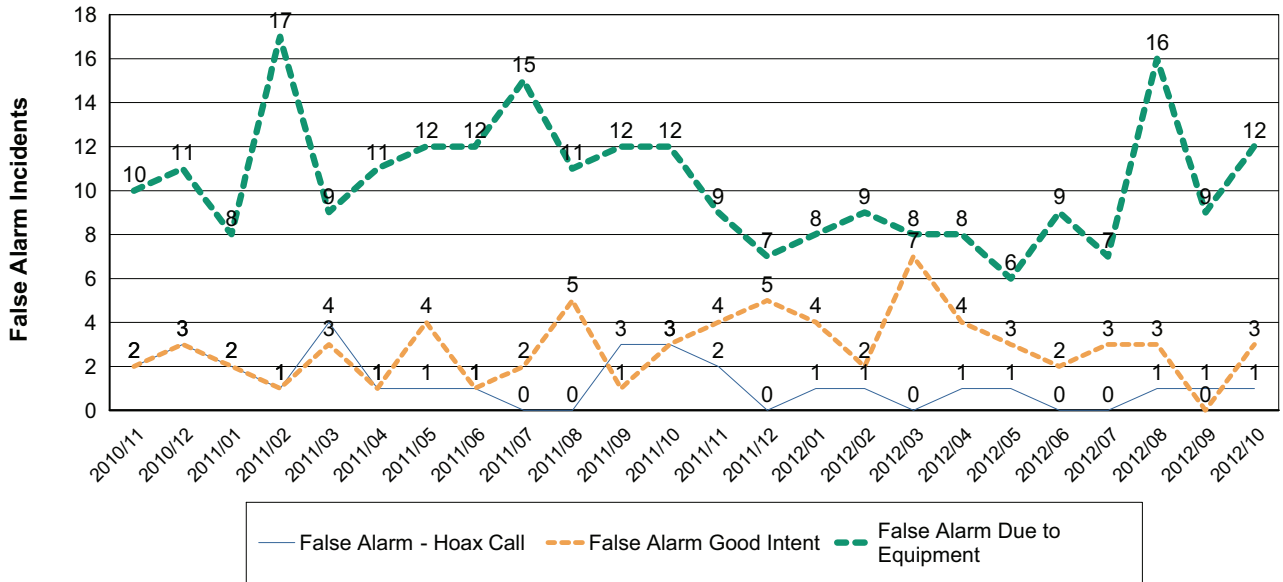
Fires by Cause



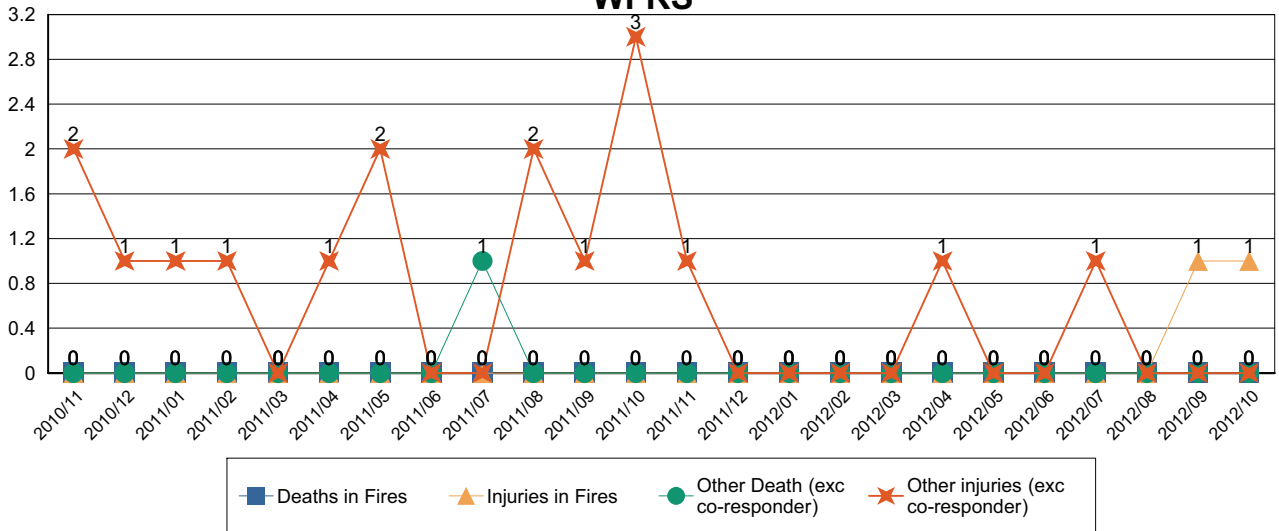
Non-Fire incidents attended by WFRS



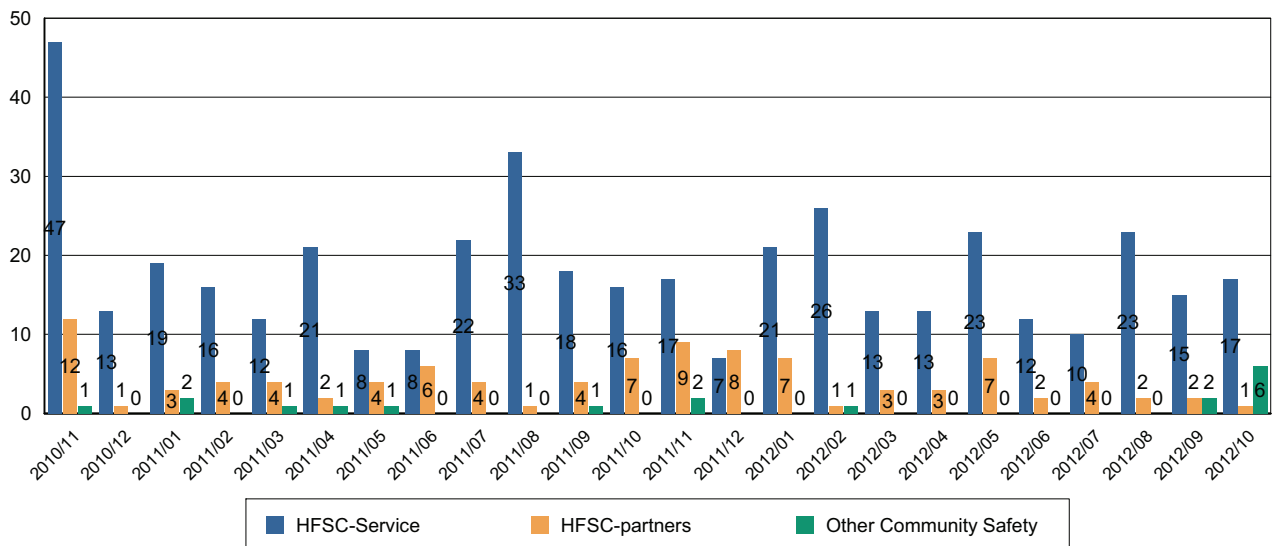
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

October 2012 update

Pregnant women offered whooping cough jab

Pregnant women across Wiltshire are being offered the whooping cough vaccination, following a national increase in the number of cases.

The vaccination will boost short term immunity passed on by women to their babies while they're still in the womb. Newborns will still need to be vaccinated between two and four months of age, so that they continue to be protected.

GPs will be giving the vaccination to women who are at least 28 weeks pregnant, in order to optimise its effectiveness.

Whooping cough – or pertussis is a highly contagious bacterial infection of the lungs and airways. The condition usually begins with a persistent dry and irritating cough which progresses to intense bouts of coughing. These are followed by a distinctive 'whooping' noise.

The Department of Health is encouraging all women who are 28 weeks pregnant or more to have the vaccination because immunity from the vaccine will pass to your baby through the placenta, helping to protect them in their first few weeks of life

If you're approaching 28 weeks pregnant or more, please contact your GP practice to find out more about the vaccine and book an appointment to receive it.

For more information on the whooping cough vaccine in pregnancy, visit the NHS Choices website: <http://www.nhs.uk/Planners/vaccinations/Pages/Adultshub.aspx>

Keep warm and well

Now that the clocks have changed and we have already seen temperatures plummet, NHS Wiltshire is urging people to keep warm and well this winter:

“The cold can have serious consequences, increasing the risk of strokes and heart attacks as well as colds and flu,” says Medical Director Peter Jenkins; “Wrapping up warm, keeping the heating turned up and keeping a well-stocked medical cabinet incase you do catch a cold or flu are all sensible steps to take.”

“It's particularly important to stay indoors during very cold weather if you have a respiratory illness – and all elderly people should avoid going out on icy pavements. This means staying at home until later in the morning when the ice has melted. Even if you have a doctor's appointment first thing, try and reschedule it for later – your surgery will usually be happy to help with this. It's better to wait than risk falling on the ice.”

NHS Wiltshire has produced five top tips on staying warm and well this winter.

1. **Keep your home warm** – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during

- the day to 70 degrees, and your bedroom to 65 degrees. When it's very cold (as it is at present), set the heating to come on earlier so that you're not waiting for your home to warm up.
2. **Have your flu jab.** Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
 3. **If you do fall ill with flu, it's best to stay at home.** Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
 4. **Vomiting and diarrhoea bugs** caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or school.
 5. **Keep a well-stocked medicine cabinet**, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

Where to go when you're ill

The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS Direct for advice on 0845 46 47 or go to www.nhsdirect.nhs.uk. They can give a wide range of advice and information about many conditions;
- Use the minor injuries units at Chippenham and Trowbridge for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance.

The next PCT Cluster Board Meeting will be held on Wednesday 28 November at 10am in the Conference Room, Southgate House, Pans Lane, Devizes.

Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk

Town Council Report to Area Board

1. POLICY

Proposed Ban on HGVs, Bath – A decision from the Secretary of State is awaited.

Council Tax – A decision from DCLG on arrangements for Council Tax benefit and the impact on town and parish precepts is awaited. The likely timetable is: Chancellor's Autumn statement 5th December, DCLG announcement 6th December. We should also know at the same time if the Secretary of State intends to cap parish precepts in 2013.

Free Parking Wiltshire Council Car Parks – The town council has nominated Saturday 24th November and 15th December.

Great Western Franchise Specification – It is clear that the potential threat to through rail services which currently serve Trowbridge and Westbury is high, with the DoT specification for the new Great Western franchise excluding the Cardiff – Portsmouth service and through services between Paddington and Westbury.

2. MARKETING/PROMOTION & EVENTS

Website – The partnerships page on the web-site has recently been updated, in line with the production of a new town centre map in partnership with the Initiative (and Town Team), friends of the TIC. The Partnerships page has separate sections for each of the following with links to individual partner web-sites. [Community](#) | [Public Sector](#) | [Twinning](#) | [Arts and Culture](#) | [Retail](#) | [Schools and Colleges](#) | [Charities](#). As part of this project we have suggested that a directory of local business web-sites could be developed on the web-site. We have also received requests from some local businesses for links to their web-sites. Currently a small number of larger retailers have links where they have a Trowbridge specific destination page on their web-site

Calendar of Events:

Friday 23rd November - Christmas Lights Switch On, Fore Street at 6.30pm. To be followed by Shoppers Carol Service in St James' Church at 7.00pm.

Saturday 24th November - Christmas Fayre, Fore Street.

Tuesday 12th February – Pancake Races, Fore Street (during school holidays).

Thursday 21st February – SWIB Spring Seminar, Civic Centre

Saturday 4th May – Lion's May Fayre, Fore Street the Town Council stand will be at the present, councillors should advise Trish of their availability to assist.

Saturday 8th June – Sports Festival, Park.

Sat 29th & Sun 30th June - Wiltshire Armed Forces & Veterans Weekend, Park.

July – TIB competition judging, SW in Bloom Judging Day & TIB Open Gardens

Sunday 21st July – Civic Service, St James' Parish Church at 6.30pm.

Sunday 18th August – Carnival Soap Box Derby, Castle Street.

Saturday 7th September – Carnival Country Fayre, Park - the Town Council stand will be present, councillors should advise Trish of their availability to assist.

3. Museum & Tourism

Exhibitions - "Buried Bounty" - Saturday 13th October to 17th November 2012, features exciting discoveries by metal detector users.

Dickensian Christmas Experience 2012 - Sat 1st December to Sat 22nd December

4. Leisure Services – we continue to work with schools providing sports activities each day.

5. Direct Services – The next committee meeting is 11th December.

Sunday Club The next Sunday Club is 2nd December at the Civic Centre.

Trowbridge In Bloom – A fantastic GOLD award was received for the second year running. Trowbridge has been chosen to host the South West in Bloom Spring Seminar at the Civic Centre in February 2013.

6. TOWN DEVELOPMENT – next Committee meetings are 13th Nov and 4th Dec.

Transforming Trowbridge – www.transformingtrowbridge.org.uk

St Stephens Place – ODEON and Premier Inn, work progressing on site.

Cradle Bridge – For Sale, Area Board meeting requested an update report.

Bowyers – Appeal submitted, to be heard in early February at the Civic Centre.

Masterplan – Arup are progressing this work, jointly funded by WC and the Homes and Communities Agency.

Housing – The following major sites all have planning permission.

H9 Southview Farm, Wain Homes, 300 houses for sale, buses being re-routed soon.

H11 Castle Mead off Green Lane, Persimmon and Charles Church 650 houses for sale.

H8d Brook Meadow, Paxcroft, Barratt and Taylor Wimpey 150 houses for sale.

H8c The Pastures off Parsonage Way, Abbey New Homes 180 starting soon.

St James' Gardens off Union Street, Newland Homes 75 just started.

Broad Street PFI site for social housing now commenced.

Wiltshire Core Strategy – Consultation on the late changes has now closed. Examination in Public is expected to take place early in 2013 at the Civic Centre.

7. PARTNERSHIP

Stallard Recreation Ground

a. Changing Rooms – Permission was granted for a facility on Innox Rd. This is now being progressed, with a contribution from the Town Council.

b. Lighting and fencing – Planning permission to provide lighting at the skatepark and extension of the fencing has been received, lighting will be allowed between 16:00 and 21:00. Once we have three quotations we will seek S106 funding.

Trowbridge Initiative – We are working with the Initiative and its operational arm the Town Team and Wiltshire Council to introduce an outdoor market to the town.

Markets – Ellie Preston-Gill has completed the establishment of a Community Interest Company to run the market on a 50/50 basis with Wiltshire Council. Wednesday has been chosen as the most suitable day following the consultation by

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Wiltshire Council. This will be combined with special offers through the new Tik Tap loyalty scheme and Orange Wednesday offers at the ODEON when open next Autumn. Following the successful food fest run as part of the Arts Festival consideration is also being given to running additional Saturday themed markets on the fifth Saturdays in 2013: Easter Saturday 30th March, Armed Forces Day Saturday 29th June, Saturday 31st August and Saturday 30th November. Wiltshire Farmers Market has applied to Wiltshire Council to change from one Friday and one Saturday each month to two Fridays.

8. Council Meeting Dates. Council and committee meetings for the next 2 months are:

Tuesday 13 th November	Town Development
Tuesday 20 th November	Full Council
Tuesday 27 th November	Museum & Tourism (6:30pm)
Tuesday 27 th November	Leisure Services
Tuesday 4 th December	Town Development
Tuesday 11 th December	Direct Services
Tuesday 18 th December	NO MEETING
Tuesday 25 th December	MERRY CHRISTMAS
Tuesday 1 st January	HAPPY NEW YEAR
WEDNESDAY 2nd Jan	Town Development
Tuesday 8 th January	Policy & Resources

Lance Allan

Town Clerk

Trowbridge Town Council,
The Civic Centre,
St Stephen's Place,
TROWBRIDGE,
Wilts, BA14 8AH
01225 765072
info@trowbridge.gov.uk
www.trowbridge.gov.uk

Wiltshire Involvement Network (WIN)

Report to Wiltshire Area Boards

September 2012 to November 2012

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run. The work that WIN has carried out from September to November 2012 is set out below:

- The WIN Outreach Group met twice to discuss its work plan and arrangements for representing WIN at all area board meetings. A draft response to the Care and Support Bill consultation was also discussed. Final preparations were also discussed for the WIN 'Carers and Services that help people to live at home' event that will take place on the 19th October in Salisbury
- The WIN Officer attended the Regional LINKs meeting in Taunton to hear updates from NHS South West and the Local Government Association on LINK legacy and handover documents, the Equality Delivery System and information about how other Local Involvement Networks across the region are coping with the transition into Healthwatch.
- The WIN Chair, Phil Matthews, attended a meeting of Wiltshire Council's Shadow Health and Wellbeing Board, on which he represents WIN. He also represents WIN on Wiltshire Council's Health and Social Care Select Committee.
- Following two informal Enter and View visits to Athelstan House, Malmesbury, and Hungerford House, Corsham, which took place in July, full reports have been written and shared with the commissioners, providers and regulators of both services. Copies of the report can also be found on the WIN website. (WIN has the statutory power to enter and view any health or social care facility in Wiltshire.) A programme of unannounced visits is now being planned to other care homes across Wiltshire. WIN works closely with the CQC to ensure health and social care premises meet the required standards.
- During the period WIN members and staff attended the following events to promote the work of WIN and to listen and engage with members of the public to establish issues and concerns from around the county:
 - Wiltshire and Swindon Users' Network Annual General Meeting
 - Wiltshire Equality Network – Mental Health – Ensuring Positive Outcomes event
 - Carer Support Wiltshire Annual Review meeting
 - Wiltshire Patient Participation Group Forum
 - CCG Stakeholder Assembly
 - Voluntary Sector Assembly
 - AWP – Moving Forward Together Event

- Housing Tenants Open Day in Salisbury
 - Age UK Wiltshire Annual General Meeting
- WIN, the Wiltshire and Swindon Users' Network and Wiltshire Council are committed to transforming how blind, partially sighted and visually impaired people are supported. With this in mind a series of workshops has been organised to help us to define:
 - What works really well within the current services on offer?
 - What needs to change within the current services?
 - What are the key issues and priorities for developing services?

A final list of recommendations will be taken forward for discussion with the Council, NHS Wiltshire and the Clinical Commissioning Group as to how services can be developed or enhanced in the future. For more information contact us.

- WIN has been working closely with Wiltshire Council's Help to Live at Home service and Carers Support Wiltshire to promote services available for people to help them to live safely and longer in their own homes. An information and promotion event took place at the end of May in Devizes which saw 100 people receive updates from Wiltshire Council, Carers Support Wiltshire, Youth Action Wiltshire, Age UK Wiltshire, Wiltshire Medical Services and Mediquip. WIN received some extremely positive feedback from attendees. WIN was asked by Wiltshire Council to replicate the event in Salisbury to ensure that the information was promoted as widely across Wiltshire as possible. The event in Salisbury will take place on Friday 19th October at the City Hall.
- The WIN Healthwatch Implementation Task Group met with a representative from Wiltshire Council to be updated on the progress of Healthwatch Wiltshire.
- The WIN Chairs met with the Wiltshire and BANES Compliance Inspector for the Care Quality Commission (CQC) to share information and discuss issues of concern. These meetings take place on a bi-monthly basis and enable WIN to have open and clear communication with the CQC.

A report of all meetings attended by members and staff is produced and shared with the wider membership and published on the WIN website.

Dates for your diary:

Friday 19th October – WIN 'Carers and Services that Help People to Live at Home' Event, Salisbury

Wednesday 7th November – First Vision Ahead workshop, Devizes

Wednesday 14th November – WIN Public Meeting (hospital and community discharge), Melksham

For more information on the above meetings or if you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, winadmin.wsun@btconnect.com or find us online at www.wiltshireinvolvementnetwork.org.uk



Trowbridge Shadow Community Operations Board

Report to Trowbridge Area Board on the first phase of the consultation

Since mid-June 2012 the Trowbridge Shadow COB have been explaining the concept of a campus and asking people across the community area what services and facilities they want and need as part of the Trowbridge community campus proposal.

Thank you to everyone who has fed in their views. The total responses to the questionnaires were 1,297. A small number of responses were received after the deadline and although these have not been included within the presentation of the results, the COB will incorporate this feedback when analysing the results.

How the consultation was carried out.

- A paper questionnaire was produced with an online version linked to a video.
- Members of the SCOB supported by members of TCAF spent three days in the Shires and a further three days based in the Town Hall and a day at Tesco's giving out questionnaires and talking to members of the public.
- Specific presentations have been given to the Youth Parliament, the Sports Forum, Trowbridge Neighbourhoods Partnership and Trowbridge Town Council Leisure Committee.
- A special pupil version of the questionnaire was distributed to all secondary and primary schools in the Trowbridge area.
- All secondary and primary schools agreed to send the questionnaire home to parents either in paper or electronic form.
- Some questionnaires have been hand delivered.
- Copies of the questionnaire have been placed with and collected from the Tourist Information Centre, Library, Sports Centres, supermarkets and some local shops.
- There have been several articles in the Wiltshire Times, The Trowbridge Magazine and an interview on BBC Wiltshire Sound.

In September and October the following actions were taken to increase responses especially from the 18-24 and over 60s age groups.

- Questionnaires were given out at Wiltshire College's Trowbridge site with the support of the student liaison team.
- Members of the SCOB visited Castle Place Leisure Centre and Trowbridge Sports Centre in the evenings asking users to complete questionnaires.
- Trowbridge Chamber asked its members to encourage employees in the 18-24 age range to complete questionnaires.
- Members of the SCOB visited luncheon clubs to raise awareness of the over 60s.
- St James and other churches gave out questionnaires on behalf of the SCOB.
- Members of the SCOB attended the special Area board for senior citizens on 18 October.



Feedback

1. Analysis of the questionnaires.

A detailed presentation of the results is provided in appendix A. 1,297 questionnaires have been received. There was a slighter higher response from females with 52.6% compared to males with 43.1% from males and 4.3% not responding. 46.3% of responses were from the under 18s showing the high degree of interest in the project from young people. Oral feedback from people in the Shires and outside the Town Hall (see section 2) revealed a high degree of scepticism in older people about whether the consultation would lead anywhere. This was the main reason given by older people for refusing to take part. However analysing young people's responses separately from those of others reveals few significant divergences of opinion. Most of these like young people's greater interest in a climbing wall and less interest in squash courts can easily be explained in terms of their own experience. Although responses from 18-24a remained low it has increased from about 2% to 4% and those of the over 60s to 11.7%.

Based on the questionnaires the main findings are.

- Overwhelming support for the idea of a campus. 83%
- Overwhelming support for the proposal that the sports complex should be able to act as a regional centre. 84%
- In terms of community facilities the five that attracted most responses were spaces where people can meet, a café, computers with internet access, library services and access to health and wellness services. The next two in terms of responses were an exhibition space and an information point. Young people were more interested in the computers than older people and therefore less interested in the information point but this is not surprising. It is important to note that the consultation was largely carried out before the opening of the new library.
- In terms of leisure facilities apart from the squash courts and the climbing wall all the facilities were popular with 50% or more responses saying that they were important. There was most support for a large sports hall, gym and fitness rooms, 6-8 line pool, learner pool and leisure pool.
- In terms of accessibility people were most concerned to have longer opening hours, appropriate timing for sessions and provision for children.
- From a transport perspective all aspects were considered important. All of the options were rated important by over 70% of respondents with most importance attached to safe access for pedestrians and adequate parking.
- A small minority expressed concern about the project at a time of public spending cuts and possible duplication of existing facilities.

2. Oral responses and qualitative feedback

It is important to remember that the numerical analysis of the questionnaires only reveal part of the feedback from the consultation. Members of the SCOB had long discussions with members of the community when they were in the Shires, outside the Town Hall or at in places like Castle Place or the Trowbridge Sports Centre.

Some people we spoke to as part of the consultation were more sceptical about the consultation and the real possibility of anything tangible resulting from it. They cited a number of questionnaires they had taken part in from which nothing had happened and they had never even



received feedback. This led to a “nothing ever happens in Trowbridge view,” which led them to refuse to take part in the consultation because it was perceived to be pointless.

The controversy over the development of the Bowyers site also aroused some negative reactions. There was a perception from some that the proposed development had been refused planning permission because the site had in some way been earmarked for the campus. Equally some could not understand how such a project could be considered at a time of economic recession.

At the same time there were some very positive comments and along the lines “this is just what Trowbridge needs.”

There were also a wide range of other ideas offered most of which are captured in the 1,727 comments in response to questions 2 (community), 6 (leisure) and 9 (general). These are presented in Appendix B.

There were a number of facilities about which many people felt strongly such as an ice rink or ten pin bowling. Many of these are outside the remit of the SCOB to deliver but need to be taken into account by those considering the overall economic development of the town.

Next Steps

With the approval of the Area Board the SCOB will now use the results of the consultation to develop a specific proposal for the Trowbridge Campus to bring back to the Area Board in the New Year. This proposal will need to take into account not only the views expressed in the consultation and the broader context of development in Trowbridge. The SCOB firmly believe that the Campus is one piece of a larger jigsaw and that their proposal should recognise the impact of other developments for example the creation of the new Trowbridge library and the plans for the Town Hall. Once the Area Board has agreed this proposal the SCOB will launch their second phase of consultation.

If you want to know more

The full results are presented in Appendix A and Appendix B that can be accessed at www.wiltshire.gov.uk/TrowbridgeCommunityCampus

How can I help or get involved?

Once we have drawn up a specific proposal we will be consulting again. If you are interested and would like to help with this or if you would like more information about the project please contact

CampusConsultation@wiltshire.gov.uk or telephone 01225 718350.

**Colin Kay, Chair
Trowbridge Shadow Community Operations Board**



Appendix A

Trowbridge area community campus survey results

The results of the Trowbridge campus consultation are below. These results are also summarised in a paper to the Trowbridge Area Board in November 2012 that can be accessed at www.wiltshire.gov.uk/TrowbridgeCommunityCampus. All of the comments received are listed in Appendix B.

We are a group of local people who have been brought together by local Councillors as a Shadow Community Operations Board (Shadow COB) to develop proposals for a campus for the Trowbridge area.

What is a Campus? The idea of a campus is to bring a number of services and facilities together in one building or a series of buildings. This means people can access a variety of local services, such as council services, partners e.g. the police, or community services. In Trowbridge, a campus could mean new leisure facilities and services. As the County Town the Trowbridge Campus will also draw people from a wider area. The purpose of the campus is to significantly improve what it is on offer to the community.

Since mid-June 2012 the Trowbridge Shadow COB have been explaining the concept of a campus and asking people across the community area what services and facilities they want and need as part of the Trowbridge community campus proposal.

Thank you to everyone who has fed in their views. The total responses to the questionnaires were 1,297. A small number of responses were received after the deadline and although these have not been included within the presentation of the results, the COB will incorporate this feedback when analysing the results.

It is important to remember that the numerical analysis of the questionnaires only reveal part of the feedback from the consultation. Members of the SCOB had long discussions with members of the community when they were in the Shires, outside the Town Hall or at in places like Castle Place or the Trowbridge Sports Centre. This feedback will also be incorporated by the Shadow COB.

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There were a number of facilities about which many people felt strongly such as an ice rink or ten pin bowling. Many of these are outside the remit of the SCOB to deliver but need to be taken into account by those considering the overall economic development of the town.

If you want to know more

The full results are presented Appendix B and the paper to the Area Board summarising the results can be accessed at www.wiltshire.gov.uk/TrowbridgeCommunityCampus

How can I help or get involved?

Once we have drawn up a specific proposal we will be consulting again. If you are interested and would like to help with this or if you would like more information about the project please contact CampusConsultation@wiltshire.gov.uk or telephone 01225 718350

Trowbridge Shadow Community Operations Board



Total responses – 1,297

1. What are the 5 community services and facilities you feel you or your family would use as part of a community campus? Please tick no more than 5.			
Frequency	Percentage split	Percentage of people who selected the option	
452	7.6%	36.2%	Information point/one stop shop for advice e.g. benefits or careers advice and support
760	12.8%	60.8%	A cafe
532	9.0%	42.6%	Access to health services / wellness services
594	10.0%	47.6%	Computers with internet access
407	6.9%	32.6%	Multi-use rooms for community groups (with good storage facilities available)
156	2.6%	12.5%	Small meeting / interview rooms
880	14.8%	70.5%	Space where people can meet and do activities or learning e.g. young people, older people, clubs
521	8.8%	41.7%	Space for exhibitions of art or other things
365	6.1%	29.2%	Community catering facilities where food can be prepared by young people or community groups
413	7.0%	33.1%	Access to community police officers
559	9.4%	44.8%	Access to library services
300	5.1%	24.0%	A centre supporting small businesses

2. Are there any other community services or facilities that you would you like to see in a campus?

586

Leisure facilities. Trowbridge is the county town and we would like to develop sports and leisure facilities to meet the needs of local people and clubs. As part of the campus we would like to provide leisure facilities and services on one site, fit for purpose now and in the future.

3. Do you think the leisure facilities part of the campus should be on one site?

799 Yes (61.6%)	314 Not sure (24.2%)	151 No (11.6%)	33 No (2.5%) response to this question
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We also want to make sure sports and leisure facilities would be suitable for regional events and competitions. (This might include making sure there are appropriate spectator facilities as part of the campus for example).



- 4. Do you think it is a good idea to create sports and leisure facilities for local people and regional events?**
 1089 Yes (84.0%) 121 Not sure (9.3%) 56 No (4.3%) 31 No response (2.4to this %)
 question

5. What leisure facilities do you think are important in the campus?								
q5.a. What leisure facilities do you think are important in the campus?	Importa nt	% impor tant	No prefere nce	% no prefere nce	Unimp ortant	% unimp ortant	No respon se to this questi on	% no respon se to this questio n
Large sports hall that could be used for lots of sports	1023	78.87 %	192	14.80%	42	3.24%	40	3.08%
Squash courts	421	32.46 %	605	46.65%	175	13.49 %	96	7.40%
Climbing wall	619	47.7 %	455	35.1%	142	10.9%	81	6.2%
Gym / fitness room with fitness machines	912	70.3 %	249	19.2%	76	5.9%	60	4.6%
Dance / exercise studio	723	55.7 %	365	28.1%	131	10.1%	78	6.0%
6 / 8 lane pool that can host competitions	916	70.6 %	248	19.1%	65	5.0%	68	5.2%
Diving facility	683	52.7 %	427	32.9%	97	7.5%	90	6.9%
Learner pool	864	66.6 %	287	22.1%	74	5.7%	72	5.6%
Leisure pool with flume rides	812	62.6 %	291	22.4%	121	9.3%	73	5.6%
Jacuzzi / sauna	662	51.0 %	340	26.2%	215	16.6%	80	6.2%

- 6. Are there any other sports and leisure services or facilities you would you like to see in the campus?**
673



7. What is important to enable you to access services or facilities more easily?								
	Important	% Important	No preference	% No preference	Unimportant	% Unimportant	No response to this question	% No response to this question
Children's activity/play/creche space	720	55.5%	326	25.1%	165	12.7%	86	6.6%
Quiet space e.g. for contemplation or religious requirements	390	30.1%	492	37.9%	288	22.2%	127	9.8%
Longer opening hours	908	70.0%	269	20.7%	57	4.4%	63	4.9%
Timings of sessions/activities	880	67.8%	278	21.4%	70	5.4%	69	5.3%

8. How could the travel planning of a campus help you to access the facility?								
	Important	% Important	No preference	% No preference	Unimportant	% Unimportant	No response to this question	% No response to this question
Sufficient car parking	1061	81.8%	135	10.4%	48	3.7%	53	4.1%
Access from bus routes	789	78.9%	368	36.8%	61	6.1%	79	6.1%
Good cycle paths and bike storage	946	72.9%	231	17.8%	47	3.6%	73	5.6%
Safe pedestrian access	1094	84.3%	121	9.3%	24	1.9%	58	4.5%

9. Overall, do you think a campus with community and leisure facilities is a good idea for the Trowbridge area?

1079 Yes (83.2%) 43 No (33%) 100 Not sure (7.7%) 75 No response to this question (5.8%)

Do you have any other comments or ideas on what else is important in the campus?
673



Finally, please could you provide some information about yourself. It won't be used to identify you.

10. Please tell us your age:			
		Frequency	Percent
	Under 18	600	46.3%
	18 to 24	65	5.0%
	25 to 39	191	14.7%
	40 to 59	277	21.4%
	60 to 74	107	8.2%
	75+	33	2.5%
	No response to this question	24	1.9%

11. How would you describe your ethnicity?			
		Frequency	Percent
	White	1113	85.8%
	Asian/Asian British	43	3.3%
	Mixed/multiple ethnic groups	38	2.9%
	Black African/ Caribbean/Black British	30	1.5%
	Other ethnic group	26	2.0%
	No response to this question	57	4.4%

12. Are you:
 559 43.1% Male 682 52.6% Female
 56 4.3% No response to this question

13. Do you consider yourself disabled?
 59 4.5% Yes 1178 90.8% No
 60 4.6% No response to this question

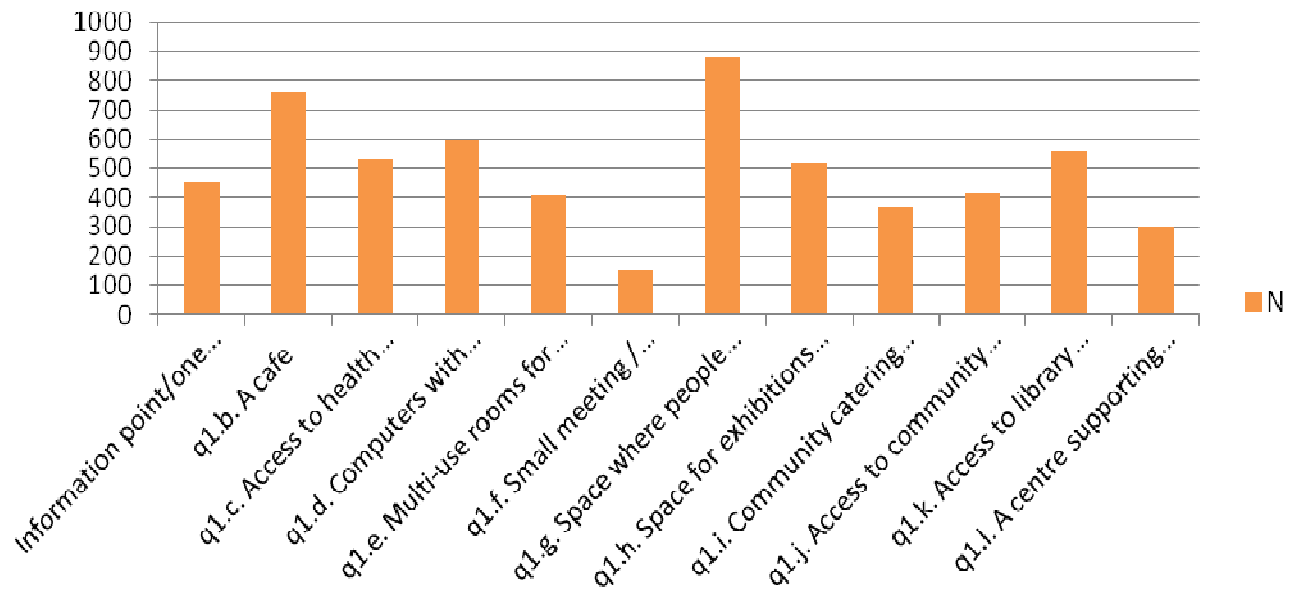
If you do consider yourself disabled, are there any services or facilities that you do not have access to at the moment, or that you would want to support you to use a campus?

29

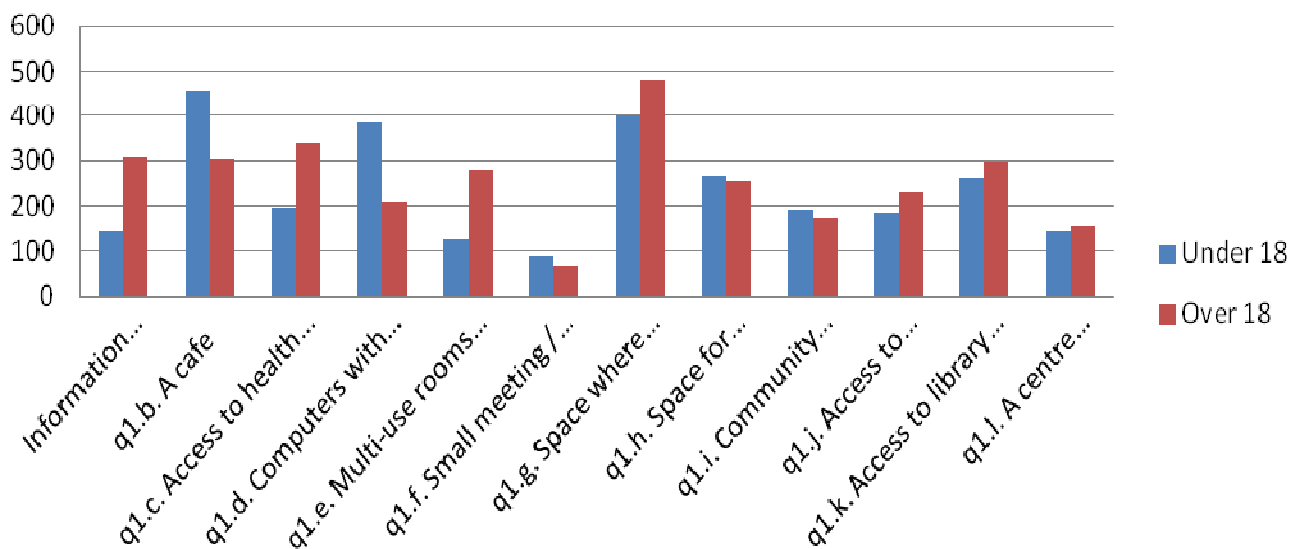
14. Please enter your postcode:
 1209



Question 1 - What are the 5 community services and facilities you feel you or your family would use as part of a community campus?

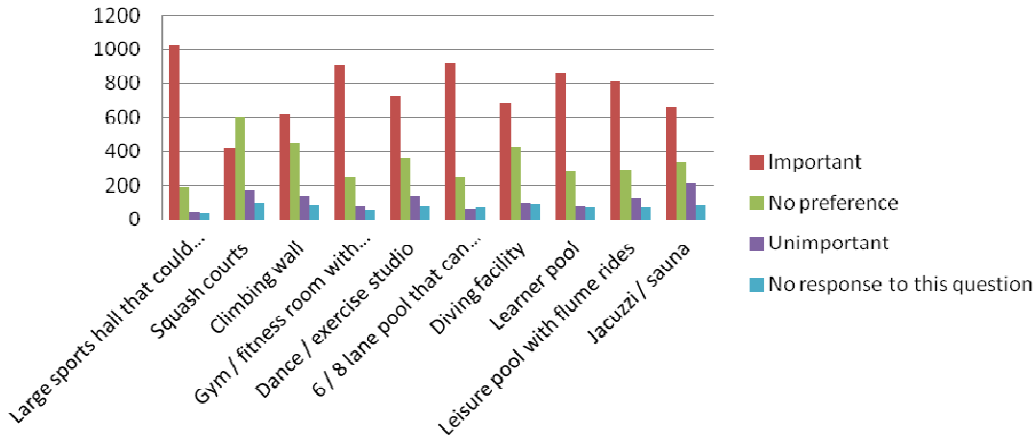


Question 1 - What are the 5 community services and facilities you feel you or your family would use as part of a community campus?

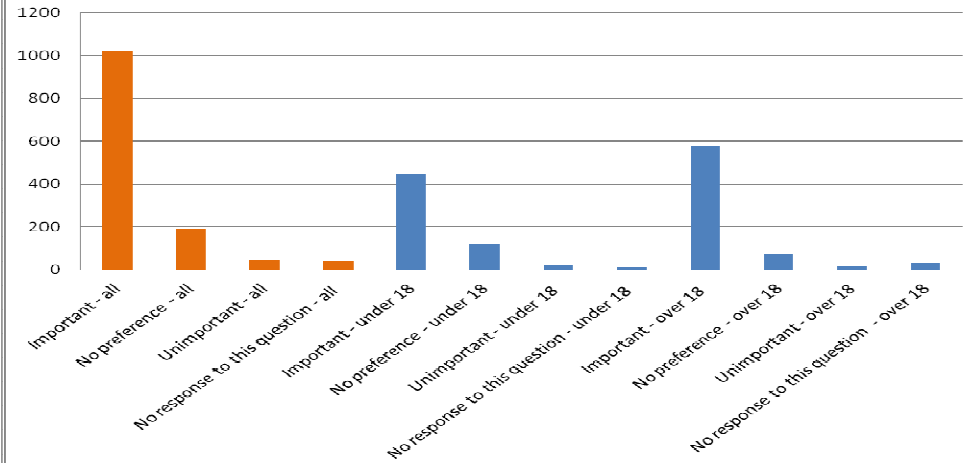




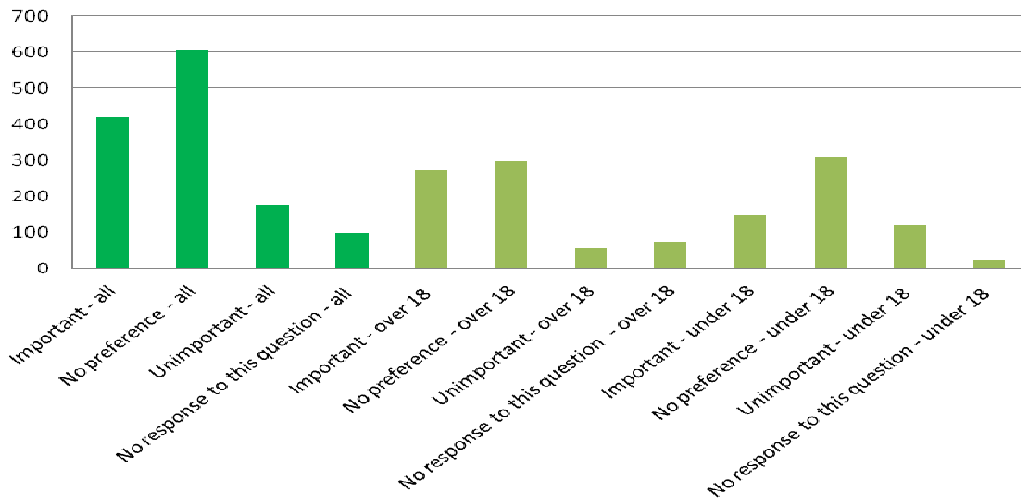
Question 5 - What leisure facilities do you think are important in the campus?



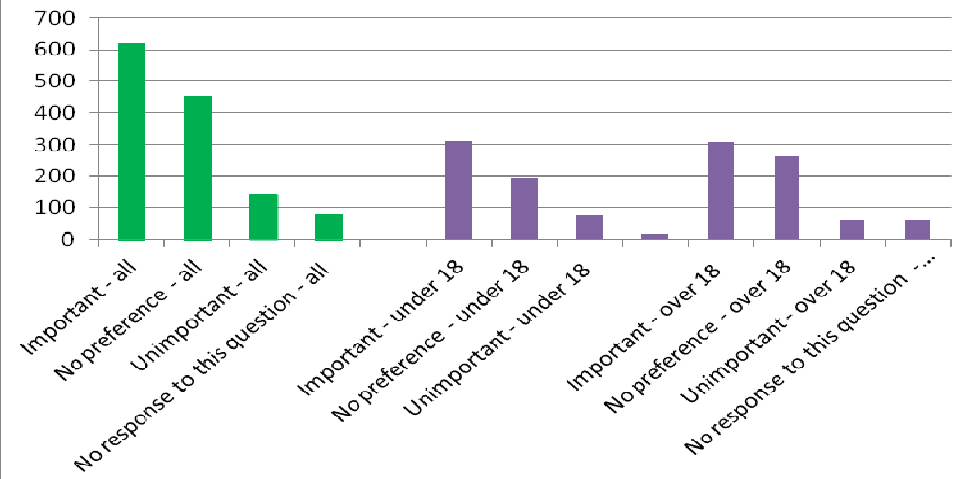
Question 5 Large sports hall that could be used for lots of sports



Question 5 Squash Courts

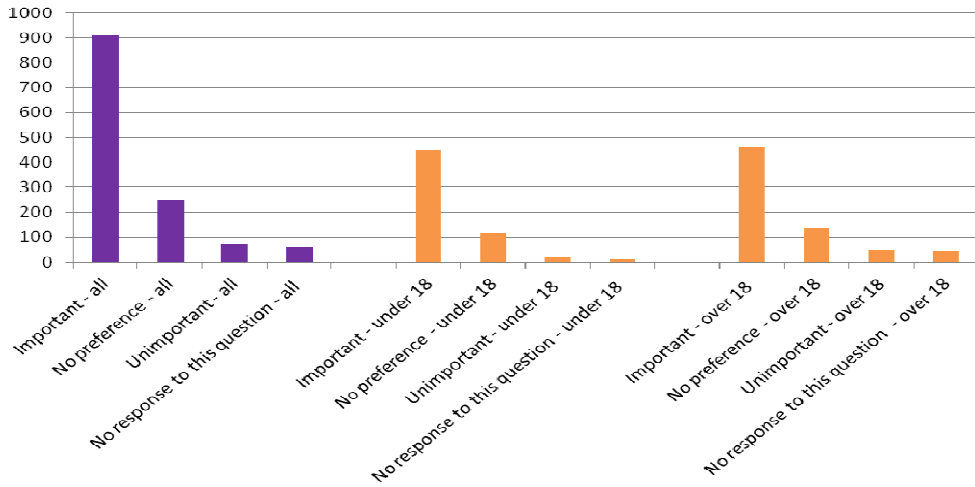


Question 5 Climbing wall

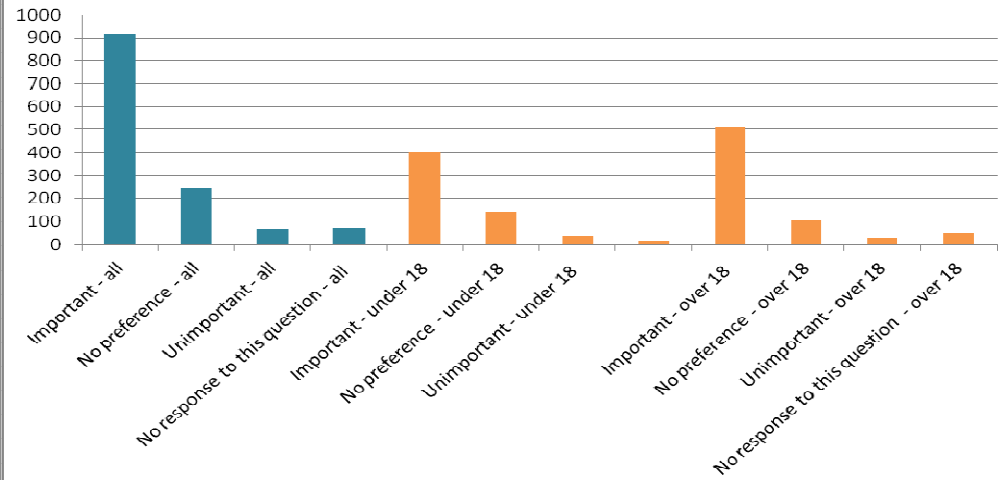




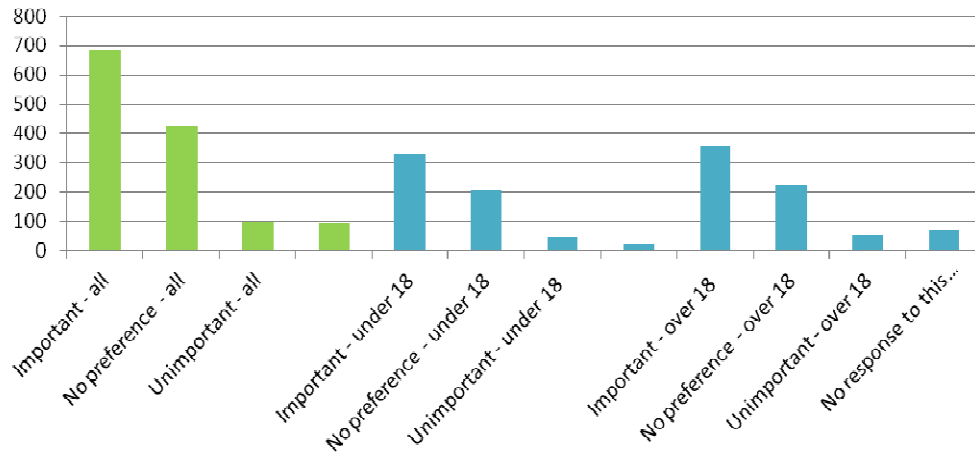
Question 5 Gym / fitness room with fitness machines



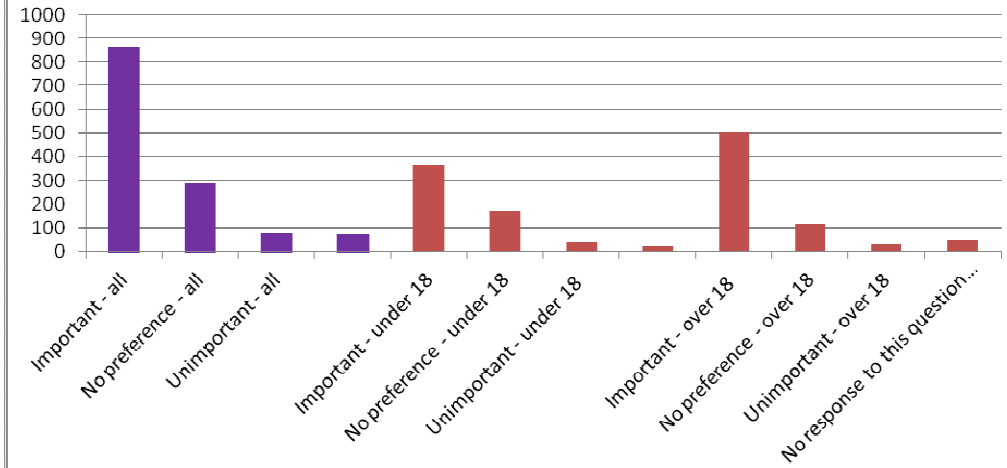
Question 5 6 / 8 lane pool that can host competitions

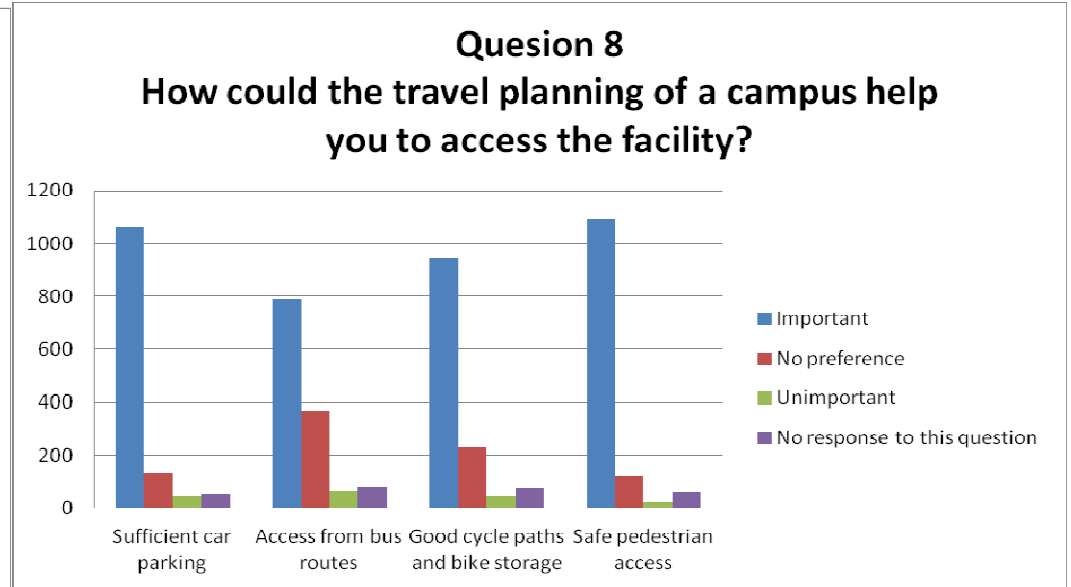
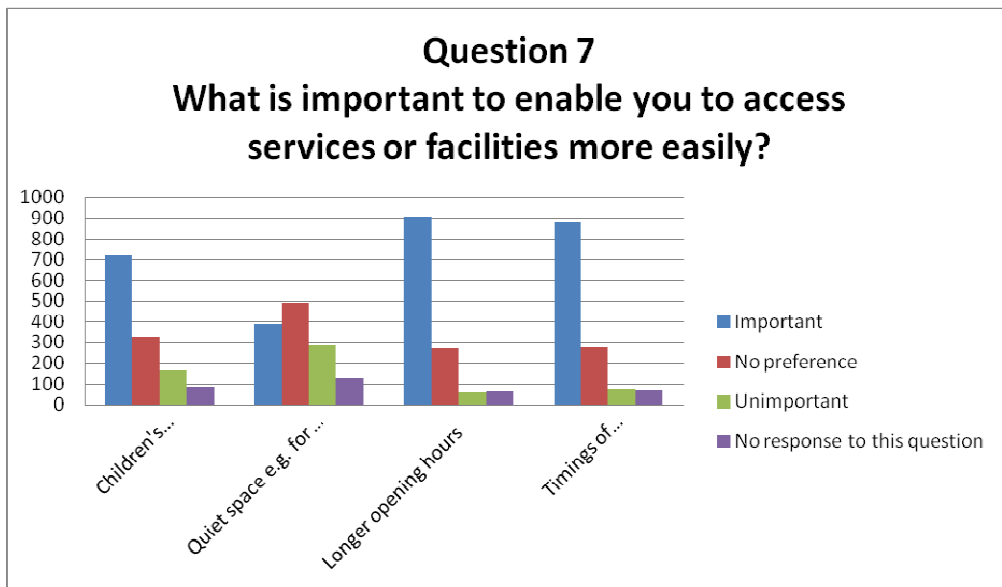
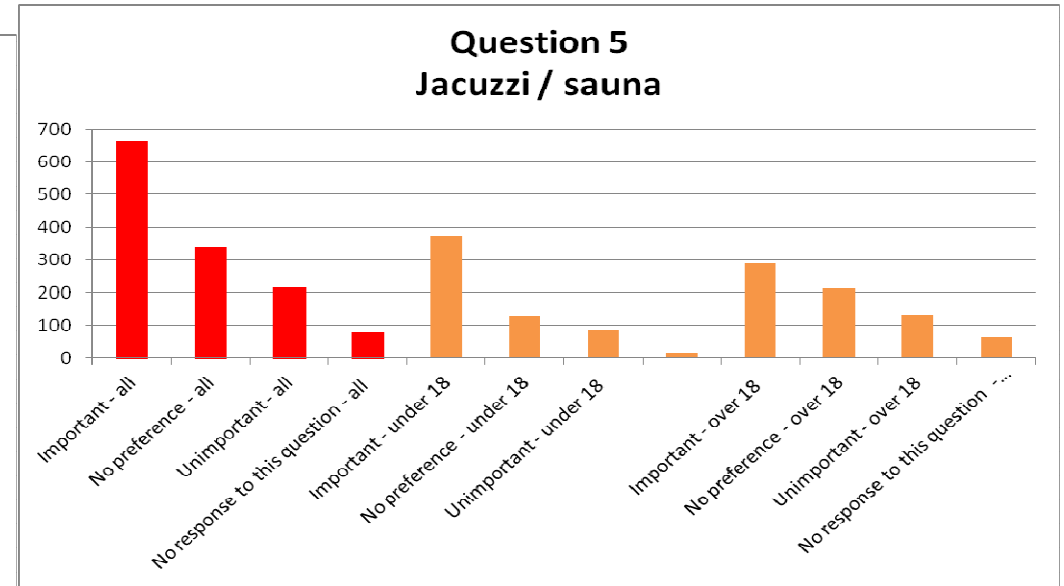
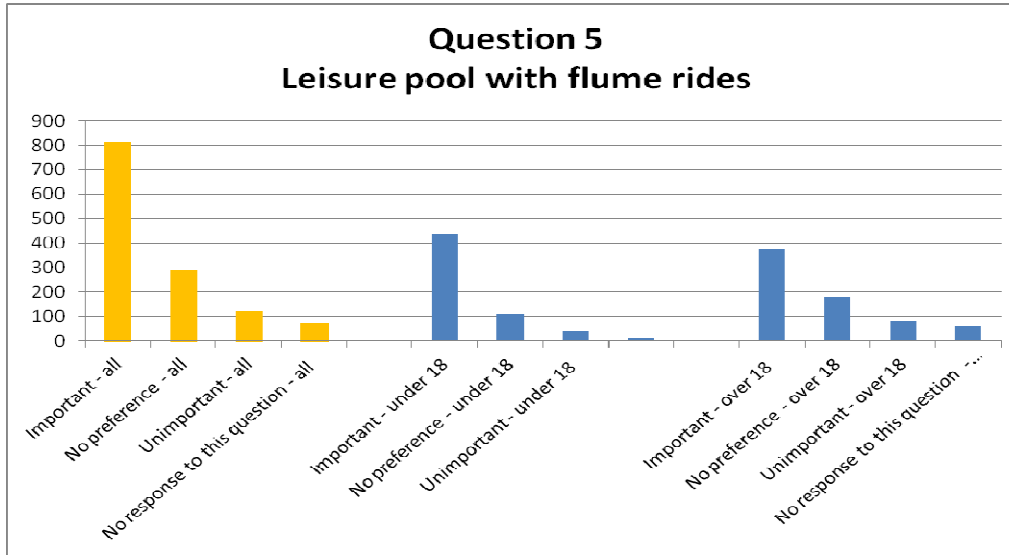


Question 5 Diving facility



Question 5 Learner pool





Report to	Trowbridge Area Board
Date of Meeting	15 November 2012
Title of Report	Community Area Board Funding

Purpose of Report

To ask Councillors to consider:

1. Two applications seeking Community Area Grant Funding (Appendix 1)
 - 1.1 Trowbridge Rugby Football Club - £5,000 requested towards additional sports pitches
 - 1.2 Gloucester Road Allotment Association - £800 requested for drainage
2. One application seeking Small Grants funding (Appendix 1)
 - 2.1 Hilperton School & Community Recorder Consort - £350 requested to develop a recorder music library

Total Amount requested = £6,150

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.5. Small Grants, new for this year, will fund up to £350 where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs and Small Grants, Councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.8. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.9. Funding applications will be considered at every ordinary Area Board meeting.

- 1.10. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.11. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.12. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.13. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.14. Trowbridge Area Board has a 2012/2013 budget of £77,781 for community grants, small grants, community partnership core funding and area board/councillor led initiatives. Community Area Board grants and Area Board projects totalling £43,041 have been allocated so far:
- TCAF Funding - £15,556 allocated
 - Wiltshire Mind – £1,816 for a pilot six month art therapy course -
 - World Evangelism Bible Church – £5,000 for a project to help address post traumatic disorders relating to the terminally ill
 - Friends of Southwick Country Park – £899 for free activities in Southwick Country Park
 - Cllr Peter Fuller Area Board bid - £2,220 for Trowbridge Area Campus consultation
 - Trowbridge Sea Cadet Unit – £5,000 to purchase a minibus
 - Trowbridge Town Council – £5,000 to run an Active Sports and Play Festival
 - Wiltshire People First – £500 for an Oral History & DVD project about the lives of people with learning disabilities
 - Trowbridge Town Football Club – £1,000 to purchase a mower
 - Trowbridge Town Team – £500 to run a Dickensian Market in Trowbridge
 - Trowbridge Town Team – £5,000 to purchase umbrellas for a new Trowbridge Market
 - Seymour TARA Community Hub – £350 to purchase relaxed seating for the Hub
 - Bradley Gardens Residents Association – £200 to run a Halloween event
- 1.15. **This gives a current remaining total of £34,740 available to allocate**

Background documents used in the preparation of this Report

- Area Board Grant Guidance 2012/13 as presented for delegated decision
- Trowbridge Community Area Plan

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.

3. Environmental Impact of the Proposals

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Trowbridge Area Board.
- 4.2. If community area grants are awarded in line with officer recommendations, Trowbridge Area Board will have a balance of £28,590

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

- 7.1. Community Area Grants give local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 where appropriate.

8. Community Area and Small Grant Applications

The full applications are available at www.wiltshire.gov.uk/areaboards

Applicant 8.1	Project summary	Funding requested
Trowbridge Rugby Football Club	To create 2 additional sports pitches	£5,000

- 8.1.1 The applicant meets the grant criteria.
- 8.1.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 5 Sport & Active Leisure.
- 8.1.3 The applicant will be contributing £44,232 towards the purchase
- 8.1.4 **It is recommended that a grant of £5,000 is approved, subject to the condition that the additional facilities are not strictly reserved for rugby.**

Applicant 8.2	Project summary	Funding requested
Gloucester Road Allotment Association	To improve drainage of the allotments	£800

- 8.2.1 The applicant meets the grant criteria,
- 8.2.2 The applicant demonstrates links to the Trowbridge Community Area Plan Theme 6 Environment
- 8.2.3 The applicant will be contributing £200 towards the project
- 8.2.4 **It is recommended that a grant of £800 is approved on condition that the applicant does not apply for any other maintenance related grants from the Area Board**

Applicant 8.3	Project summary	Funding requested
Hilperton School & Community Recorder Consort	To develop a recorder music library	£350

- 8.3.1 The applicant meets the grant criteria.
- 8.3.2 **It is recommended that a grant of £350 is approved.**

9. Recommendations

- 9.1 **It is recommended that the Area Board agrees to the recommendations for the Community Area and Small Grant applications contained within paragraphs 8.1.4, 8.2.4 & 8.3.2 of this report.**

Appendices:	Appendix 1 - Community Area & Small Grant applications
Unpublished Documents	
Report Author	Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk

Subject: Former Margaret Stancomb School House – General Update

Purpose

1. This paper seeks to update the Trowbridge Area Board on the current position of the former Margaret Stancomb School site.

Background

2. The Margaret Stancomb School site became vacant several years ago as a result of the reorganisation of school places in Trowbridge. Since then, the site has been held by the Council for potential future development of affordable housing.
3. Wiltshire Council Cabinet agreed in 2009 to a proposal from the Wiltshire Rural Music School (WRMS) to transfer the old school house. Detailed discussions subsequently took place between the Council's Property Services team and representatives of the WRMS, but in May 2012 was confirmed that they were no longer interested in the building, largely due to the financial risks inherent in converting the building for their use.

Current position

4. The old school building is now held for development of affordable housing units, in conjunction with the remainder of the site.
5. An existing PFI contract is currently delivering a total of 242 affordable homes across West Wiltshire, of which 73 are within the Trowbridge Community Area. The council is in discussions with its lead partner regarding a second phase of projects that could deliver a further 108 units, of which 50 could be in the Trowbridge Community Area. The Margaret Stancomb Site is identified as one of these potential sites, although other models for the development of the site remain under consideration.
6. It is noted that the redevelopment of the school house represents a more complex challenge than the remainder of the site due to the risks and uncertainties associated with its condition and the constraints of being in a conservation area. Any plans for the old school building will be highly dependent upon the way in which the remainder of the site is developed, favouring a joined up approach to developing the site and the building under a single unified plan.
7. The Council is therefore actively working towards a future development for affordable housing of the site as a whole, including the old school house.

Recommendation

8. Members of the Trowbridge Area Board are asked to confirm their continued support for the site to be developed for the delivery of affordable housing, including the old school house.

Neil Ward

Head of Strategic Property Services

Youth Work Report to Trowbridge Area Board -15th November 2012

“Wiltshire Council’s Youth work provision is ‘needs led’, developmental and community based. It is built on a youth work curriculum. This means: that we keep the needs of young people central to our practice at all times; that we work with them in the context of their own communities; and that we help them to develop the wide range of skills, knowledge and understandings they need to make a success of their transition from ‘child’ to ‘independent adult and active citizen’. Clearly, this indicates that there is far more to youth work than the stereotype of supervising young people playing pool and table tennis in youth clubs. The latter bears little relation to the reality and breadth of the work, which when accurately described is all about the skilful and subtle art of informal education” **Learning from Life, July 2010, Wiltshire Council**

Future of Youth Work in Trowbridge

Since 2009 the Council has used the Staffing Funding Formula to allocate the funds we have available across each Community Area so that everyone can see that there is a fair allocation. The formula is as follows:

- 25% of the total budget as a fixed amount for each community area
- 50% based upon the numbers of 13-19 year olds in each community area
- 10% based upon deprivation using the indices of multiple deprivation
- 10% based upon rurality/sparsity
- 5% held centrally to cover emergency and/or training/maternity cover

There are no plans to change this arrangement so whatever the size of the youth work budget it will be allocated across the County using the above. Clearly I do not know what the future holds or how the Council will decide what it’s priorities are in the future, but to date Wiltshire has remained committed to providing services for young people at a time when other Authorities have significantly reduced their spend on youth work.

Current delivery in Trowbridge includes Courtmills, Studley Green as well as outreach work and we remain committed to this current set up and we have also agreed to continue to support the costs of hire at Studley Green to support youth work delivery in that location.

Youth Advisory Groups (YAGs)

The Wiltshire 11-19 Commissioning Strategy was agreed by Cabinet and the Wiltshire Children & Young People’s Trust in September 2011. This included the implementation of a new local Youth Work Offer.

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups with standard terms of reference in each community area, led by young people. These groups will be linked to Area Boards and chaired by a young person under 25. Over 50% of the members will

be under 19 years of age and the groups will play a key role in improving the coordination of positive activities for young people in local areas. This will involve encouraging partnerships that avoid overlap and fill gaps.

The groups will also be involved in planning and shaping local services from a young person's perspective. Furthermore they will help local young people know what opportunities and activities are available for them to access. Mechanisms will be established so that knowledge and ideas can be shared between the groups across the county.

The purpose of YAGs is to build on the work which Area Boards and young people have completed through their local Community Area Young Peoples Issues Group (CAYPIG) around increasing the voice and influence of young people. YAGs are a development of the CAYPIG and will be very much an opportunity for young people to hold local providers of services, including Wiltshire Council, to account for the service they provide and to also work with young people to see how we can improve services.

It is for each Area Board to decide through consultation with young people whether they wish to retain the CAYPIG and link this to the YAG or to replace the CAYPIG with the YAG. This is a local decision and to date across the County different community areas have taken different decisions which is fine as we are keen to respond to local demands. I see this as part of our ongoing commitment to ensuring that young people are involved in influencing the design and delivery of services they use and key to this is the involvement of young people in Area Boards

There is a launch event for the Trowbridge YAG on 7th November with young people with reps from the Area Board, Wiltshire Council, Trowbridge Town Council and young people have already identified some issues they would like to work on such as:

- Town Park development
- Input into Campus
- Studley half pipe project
- Activities for young people – what's happening where

A number of young people who have been involved in the CAYPIG will be involved in the YAG and youth workers will also be working with colleagues from schools and the voluntary sector to ensure that we can ensure there is a representation from a wide range of young people, not just those involved with the Council Youth Services.

Trowbridge has been excellent in supporting the voice of young people and supporting youth work locally and I am confident that with the good working relationships we have this will continue in the future.

Kevin Sweeney

26th October 2012

WILTSHIRE COUNCIL

TROWBRIDGE AREA BOARD

Date: 15th November 2012

Subject: Land at former Peter Black site, Mortimer Street, Trowbridge.

Purpose of Report

1. To update Members regarding the progress of investigations regarding remedying the poor condition of the above site.

Background

2. Members will recall that a previous report on this matter was brought to the last meeting of the Area Board. This stated that negotiations were in progress with GVA, the official receiver for the landowner, with the objective of securing the following works:
 - Carry out maintenance to all outgrown boundary landscaping of the site.
 - Repair and secure all gates and fencing on the boundary of the site.
 - Remove all weeds, rubbish, rubble and detritus from within the site.
 - Remove or paint out all graffiti from the buildings within the site.
 - Board up and suitably paint all windows in the office building fronting Mortimer Street.
 - In addition to the bullet point above, board up and suitably paint all broken windows and ground floor windows of all other buildings within the site.

Members noted the above report and requested an update be brought to this meeting.

The current situation

3. Since the previous meeting, further negotiations have taken place with GVA, who have provisionally offered on security grounds, to undertake the above works (with the exception of the removal of rubbish, rubble and detritus within the site, graffiti from buildings and painting window boarding) in advance of 30th November 2012. Further information has been sought from GVA in relation to the details of the contractors appointed to undertake the required works and it is anticipated that such information should be submitted to the Council prior to the Area Board meeting.
4. Officers intend to review the condition of the site immediately after the above date, to ascertain whether the above steps have been taken and whether any further action is considered necessary to remedy the adverse effect on local amenity. In the event Officers conclude that the adverse effect on local amenity has not been remedied, they will then consider whether a notice under Section 215 of the Town and Country Planning Act 1990 requiring action to be taken to remedy the harm to amenity, should be issued without further delay.
5. In the meantime an update will be given at the meeting in the event of any further information provided and; any steps being taken by GVA to remedy the harm to amenity.

Recommendation

A: To note the report.

B: The Area Board receives a further update in respect of this matter at its next meeting.

Report Author:

Stephen Hawkins, Team Leader (Enforcement).

Date of report 22nd October 2012

Background Papers

The following unpublished documents have been relied on in the preparation of this report:

None.

Report for the Trowbridge Area Board

15th November 2012

Wiltshire Council Dog Warden Service

The role of the dog wardens

The Environmental Protection Act 1990 requires local authorities to appoint an officer to deal with stray dogs and Wiltshire Council has appointed dog wardens for this purpose. But their role actually extends far beyond this duty to include the general promotion of responsible dog ownership throughout the Wiltshire Council area.

Service Delivery

The service provided by the dog wardens is summarised below.

- Stray dogs - When the dog wardens collect a stray dog, their aim is to repatriate the dog with its owner. If this is not possible, they will transport the dog to a designated holding kennel where it remains until either the owners come forward to collect it or until the dog has been in the care of Wiltshire Council for 7 days. If the dog is not collected by its owner within this time period, the kennels will search for a new home.
- Dog fouling enforcement - On 1st September 2012, Wiltshire Council rolled out new dog control orders which clarify the rules for dog walkers. In most open areas it is an offence for a person in charge of a dog to fail to clear up after it has fouled. If a dog warden or other authorised officer witnesses a person committing this offence, they are likely to be issued with a fixed penalty notice of £75. Failure to pay could lead to prosecution and a fine of up to £1000. Recent patrols have been carried out in some areas and fixed penalty notices have been issued.
- Signage - The dog wardens can also erect dog fouling signs or provide Parish and Town Councils with signs to erect themselves.
- Identification - Owners are advised to ensure their dogs wear a collar and tag for identification, however, Wiltshire Council also offers a micro chipping service at a competitive rate.
- Home visits - Dog wardens carry out home visits for dog rescue organisations to assess the suitability and surroundings of prospective dog re-homers.

- Licensing - Boarding kennels, home boarders, dog crèches, pet shops and dog breeders are all required to be licensed and the dog wardens carry out inspections at these premises to ensure the required standards are met.
- Dangerous dogs - In conjunction with the Police, dog wardens enforce the Dangerous Dogs Act 1991. Generally, attacks by dogs on humans or livestock are the responsibility of the Police and attacks on other dogs are dealt with by Wiltshire Council.
- Advice - The public protection service receives complaints from members of the public about many dog related issues and the dog wardens are keen to offer advice to irresponsible dog owners.
- Education - It is recognised that education is needed if standards are to improve. In July this year, dog wardens, supported by other consumer protection officers, attended Junior Good Citizen – an event through which 1200 Wiltshire school children were taught about responsible dog ownership, in particular, fouling/picking up after your dog, putting dogs on leads etc.

Available Resources

Wiltshire Council currently employs 3 dog wardens. One of these is on a six month temporary contract which comes to an end on 31st December 2012. Some support is also received from other public protection officers.

A number of Parish Councils are interested in enforcing the dog fouling control order themselves by appointing and training suitable individuals to issue fixed penalty notices to dog owners who fail to clean up after their dog. Wiltshire Council is supporting this interest and has produced a tool-kit which will assist those who wish to pursue this further.

Yvonne Bennett
Public Protection Manger, Wiltshire Council

COMMUNITY AREA TRANSPORT GROUP
SMALL-SCALE TRANSPORT AND HIGHWAY IMPROVEMENT SCHEME
RECOMMENDATIONS

Purpose of the Report

To put forward for approval recommendations from the meeting of the 4 October 2012 Community Area Transport Group.

1. Background

- 1.1 Due to the complexity of assessing and selecting schemes from the many requests, and the potential time that such an agenda item would take, each Area Board was requested to set up a Community Area Transport Group (CATG) to make recommendations to the Area Board
- 1.2 In 2012/13 Trowbridge Area Board has been allocated £15,354 discretionary budget to involve them in the assessment and selection of small-scale transport schemes and other Highways matters to be progressed in their community area. £3,180 has been allocated so far this year.
- 1.3 It should be noted that this allocation is for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes; these are selected using technical surveys and inspections. In addition, it cannot be used to pay for revenue functions such as the funding of bus stops.

2. Main Considerations

- 2.1 It was agreed to recommend that:
Trowbridge Area Board asks Wiltshire Council that if and when a bypass is put forward for Westbury, that the route chosen is such that the road not only removes HGV's from Westbury itself, but also from North Bradley and Southwick and parts of south Trowbridge.
- 2.2 It was agreed to recommend to the Area Board to provide £1,900 to fund one dropped kerb on the corner Marston Road and Winterslow Road, Trowbridge and one on the corner of Bewley Road and Langley Road, Trowbridge.

3. Environmental Impact of the Proposals

3.1 There is no environmental impact

4. Financial Implications

4.1 In 2012/13 Trowbridge Area Board has been allocated £15,354 discretionary Budget for small scale highway improvement schemes. The proposals above can be funded from this budget.

5. Legal Implications

None

6. HR Implications

None

7. Equality and Diversity Implications

7.1 Dropped kerbs will increase access for disabled people and other people with mobility issues

8. Recommendations

8.1 It is recommended that the Area Board agrees to the recommendations of the Community Area Transport Group set out in paragraphs 2.1 & 2.2 of this report

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TROWBRIDGE AREA BOARD FORWARD PLAN

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Thursday 17 January 2012	County Hall, Trowbridge	<p>Provisional Items Youth Service Update Wiltshire Online: Connectivity and Provision</p> <p>Funding applications will be considered</p>	Councillor Keith Humphries (Health and Wellbeing)
Thursday 14 March 2012	County Hall, Trowbridge	<p>Provisional Items None at present</p> <p>Funding applications will be considered</p>	Portfolio Holder (upon request)
Upcoming future items		<ul style="list-style-type: none"> Review of Local Bus Services 	

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